

# WordPerfect® **VERSION 5.2**



HE NATIVE, GRAPHICAL WORD PROCESSOR FOR OS/2

- Advanced Workplace Shell
- Multi-threaded, Background
- Drag and Drop Capabilities
- Object Help Support
- Document Summary in Workplace Shell
- Customizable Templates
- Button Bar Technology
- Enhanced Font Support
- Long Filename Accommodation
- Fast Directory Searches with QuickFinder
- Grammatik<sup>®</sup> 5 Grammar Checker
- Fax Support

# WORKPLACE SHELL INTEGRATION

With WordPerfect 5.2 for OS/2, word processing begins right on the Workplace Shell. From the main OS/2 desktop (or working area), all you need to do to perform many of our dynamic functions is drag and drop or double-click the appropriate document object or program icon. In addition, WordPerfect 5.2 employs multi-threaded technology so you don't have to wait to make your next word processing move. When you decide to open WordPerfect 5.2, just double-click. WordPerfect and OS/2 make word processing that easy. Below you'll find the features that make us a truly object-oriented, native OS/2 product.



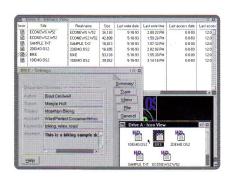
WordPerfect 5.2 offers the best in Workplace Shell integration.

#### DRAG AND DROP

Getting started is quick and easy with Drag and Drop, and it all takes place on the Workplace Shell. To open a document, simply drag and drop the document object onto the WordPerfect 5.2 program icon, and begin working. When you're ready to print, just drag and drop the document object onto the Printer object—you don't even have to launch WordPerfect 5.2. And with multi-threaded, background printing, you can continue word processing while your document goes to the printer.

# DOCUMENT SUMMARY DETAILS VIEW

Now you can read your WordPerfect document's summary information before you open the document or launch WordPerfect. From the Workplace Shell, you can view specific document information from a WordPerfect document object like author, typist, subject, and keywords. You can also view summary information for an entire folder and sort by any of the categories displayed in the Details View. The Details View also provides users with full drag and drop capabilities.



Discover a document's summary, author, subject, and keywords without opening your document or launching WordPerfect.

#### WORDPERFECT OBJECT HELP

Every WordPerfect 5.2 document object comes with a help screen that contains easy-to-follow instructions on how to take advantage of our Workplace Shell features.



Every WordPerfect 5.2 document object comes with instructions on using Workplace Shell features.

# AUTOMATIC DOCUMENT DETECTION (ADD)

The new ADD feature registers your previous WordPerfect files as WordPerfect document objects so you can instantly apply any Workplace Shell function. And ADD is multi-threaded, so it registers your data objects without tying up your keyboard or requiring you to launch WordPerfect 5.2.

#### BUTTON BAR

WordPerfect's Button Bar technology brings the features you use most right to your screen where you can access them quickly and easily. By clicking a button once, you can activate tools and macros usually hidden behind pull-down menus. To save even more time, use any of WordPerfect's 11 predefined Button Bars—or create and customize your own. And clicking the right mouse button anywhere on a Button Bar gives you a QuickMenu of other Button Bars so you can easily switch among an assortment of on-screen commands.



WordPerfect's Button Bar lets you reduce the number of keystrokes you'll use by displaying the features you use most.

# QUICKFINDER

With QuickFinder, you can avoid time-consuming and fruitless searches for files that contain the information you need. In seconds, QuickFinder will locate your files, even if those files are stored among a large number of documents within a variety of directories. All you do is specify the word pattern, and QuickFinder will search multiple drives and directories to produce the file(s) that contains those key words. Once your file appears, you can view or open your document from the dialog box that initiated the search.



In seconds QuickFinder will locate the information you need.

# LONG FILENAMES

What's in a name? Up to 254 characters (spaces included) for files created with WordPerfect 5.2 and the OS/2 High Performance File System. WordPerfect can easily accommodate long filenames so you can more accurately name your documents.

# RULER

Designed to take the work out of formatting, WordPerfect's Ruler lets you easily create tables, modify columns, change line spacing, and adjust tabs and margins without opening menus or dialog boxes. Displayed right on your screen, Ruler buttons provide many formatting shortcuts including instant access to fonts, styles, and size options.



Formatting documents is fast and easy with Ruler's on-screen buttons.

# FILE COMPATIBILITY

Documents you created with other versions of WordPerfect for DOS, Windows, RS/6000, and VAX are completely compatible with WordPerfect 5.2 for OS/2. There's no need for any conversion—and no need to recreate hours of valuable work. File formats of previous versions of WordPerfect and non-WordPerfect for DOS and Windows word processors are also easily imported on-the-fly into WordPerfect 5.2 for OS/2. You can also exchange files created with WordPerfect for AS/400 and IBM 370.

#### GRAMMATIK 5

WordPerfect has combined the most popular word processor with the most popular proofreading tool to make your word combinations sound just right. Grammatik 5 is available right from the Tools pull-down menu so you can easily catch any grammar, style, or punctuation errors in your documents. And you'll touch up your document fast with Grammatik 5's 32-bit speed. With Grammatik you'll reveal to your readers, in plain English, that you know what you're talking about.



The easiest
way to
improve
your
writing is
with
Grammatik 5.

#### MAIL-ENABLED

If you're on a network, you can send a document on your screen immediately via e-mail without ever having to leave WordPerfect! Simply click on the name of your mail package from the File menu to send your message. WordPerfect supports WordPerfect® Office 3.1 and 4.0 as well as VIM-enabled mail programs.

# DRAG AND DROP TEXT

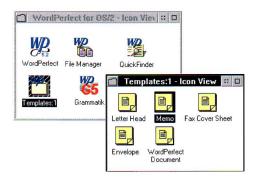
A mouse is all you need to move text anywhere in your document. Drag and Drop lets you sidestep keystrokes and bypass menus altogether to make moving or copying a block of text (or graphic) easy. Just click anywhere on the item you've selected, and then drag the item to its new location.

#### PRINTER DRIVERS

To better address your needs, WordPerfect 5.2 gives you the option of using OS/2 printer drivers or WordPerfect printer drivers. Regardless of the printer driver you select, you'll be able to easily share files in your work environment.

#### TEMPLATES

WordPerfect 5.2's sample templates give you an idea of how a document should look. You'll see the layout of a newsletter, envelope, memo, or fax that you can customize to fit your needs.



Save time creating documents by using one of our templates as a guideline.

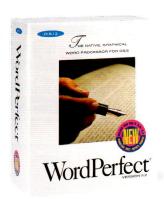
# WORDPERFECT 5.2 FOR OS/2

Now that the world's most preferred word processor is ready for OS/2, you have everything you need to get down to business. WordPerfect 5.2 for OS/2 provides the best solution to those looking for a native, graphical word processor that is feature rich and easy to use. WordPerfect 5.2 contains the necessary elements to help you effectively process, share, and present information. And it gives you an uncomplicated approach to creating fantastic-looking documents. WordPerfect 5.2 for OS/2, an impressive showing from the industry leader committed to developing quality software to match OS/2's advanced technology.

**Applying the OS/2 Advantage** To give you power where you need it, when you need it, WordPerfect 5.2 relies on the strengths that separate OS/2 from other operating systems. For starters, we've integrated many powerful word processing features that you can perform right from the Workplace Shell. That means increased productivity and greater flexibility for you.

**Easy Does It** We designed WordPerfect 5.2 for OS/2 to make word processing easy and powerful. Great features like Button Bar, Ruler, and QuickFinder make the writing process smoother and more flexible. We've also provided built-in safeguards like Speller and Grammatik 5 so you won't get hung up on words. And you'll find an easy transition from our DOS, Windows, RS/6000, and VAX word processing products to WordPerfect 5.2 for OS/2—there's no need to worry about converting files or reinvesting in extensive training. Instead, you'll be able to create the document you have in mind with as few steps and as little trouble as possible.

**Simply the Best** We have what you've been waiting for. Word processing that is fast, easy, and effective. Inside you'll find more great reasons to make WordPerfect 5.2 your choice for OS/2.

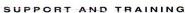




GRAPHICAL USER INTERFACE









#### TOLL-FREE SUPPORT

At no additional cost to you, WordPerfect will answer any of your technical questions concerning WordPerfect 5.2. If you find yourself in a tough spot, simply call our toll-free number, and a customer support operator will gladly help you run WordPerfect 5.2 smoothly.

#### WE MAKE IT EASY

With WordPerfect 5.2 for OS/2, you get all the instructional material you need to start work immediately. A clear and easy-to-follow Workbook and an illustrated Reference Manual will help you learn WordPerfect 5.2 quickly. If you're familiar with other versions of WordPerfect, you can use our Transition Guide and apply your experience to learning our OS/2 product. You can also access comprehensive online, context-sensitive help directly from dialog boxes that will explain the feature you want to use.

#### SYSTEM REQUIREMENTS

To optimally run WordPerfect 5.2 for OS/2, we recommend the following system:

- Personal computer with an Intel 80386 DX or higher
- Minimum 8M of RAM
- 16M of free hard disk space (for a standard installation) or 4.5M of free hard disk space (for a minimum installation)
- OS/2 version 2.0 or higher (DDE and Mail Enable require the IBM Service Pack with OS/2 2.0)

#### **NEED MORE INFORMATION?**

If you'd like to know more about WordPerfect 5.2 for OS/2, contact your local dealer, or call us at (800) 451-5151 in the U.S. or (800) 321-2318 in Canada. We'll be happy to answer any questions about the most popular word processing software.

SUGGESTED RETAIL PRICE \$495 US/\$595 CAN

> **UPGRADE PRICE** \$129 US/\$149 CAN

COMPETITIVE TRADE-UP PRICE \$149 US/\$179 CAN

