

# digital

## Software Product Description

### DIGITAL's Computer Store

**PRODUCT NAME: DIBS/COS-310, Version 2.0**  
DIGITAL's Integrated Business System

SPD 5.86.0

#### **DESCRIPTION:**

DIBS/COS-310, Version 2.0 is a group of five business application software packages written in DIBOL to run under the COS-310 Commercial Operating System. DIBS comprises a complete set of financial programs suitable for automating the accounting data processing of a typical small business enterprise. DIBS, Version 2.0 binary packages are ready to use and require no programming. User documentation is included with each package.

A profile of each package is presented in this SPD listing salient features and system capacities.

#### **DIBS 2.0 Invoicing /Inventory**

The DIBS Invoicing/Inventory Control Package provides interactive automation of a standard series of invoicing and inventory control functions commonly used in the general business community. Application modules in this package perform interactive control of transaction entry, report printing, and file maintenance. This package can be used only in conjunction with files from the Accounts Receivable Package.

#### **Features and Components**

*Customer Master File* — A master file of all customers. (The associated file maintenance utilities are included in the Accounts Receivable Package.)

*Inventory Master File* — A master file of inventory stock-on-hand; updated automatically by the input of sales and inventory receipt transactions.

*Invoice Preparation and Processing* — Automatic printing of invoices in response to sales data input; has capability for editing and modification prior to posting. Procedure for posting credit memos is also provided. The posting program automatically updates the inventory and customer master file month-to-date and year-to-date sales figures and cost-of-sales dollars.

*Inventory Stock Status Report* — A report presenting the following information for all selected stock items: description, quantity on hand, and value of present stock.

*Invoicing and Inventory Reports* — Output includes inventory receiving journal, picking tickets, current price list, purchasing advice report, sales analysis by product, back order report (by item), and back order report (by customer).

#### **System Capacity**

Capable of accommodating 1500 inventory items, 520 customers, 440 inventory receipts, 1840 back orders, and 180 invoice transactions per run (with an average of 7 line items per invoice).

#### **DIBS 2.0 General Ledger**

The DIBS General Ledger Package provides standard automated general ledger functions commonly used in the general business community. Application modules within this system perform interactive control of transaction entry, report printing, and file maintenance.

#### **Features and Components**

*Transaction Entry* — Interactive control of the entry and editing of account activity with balancing as an integral part of entry processing.

*Constant Journal Entries* — Preset at chart of account entry; provides for automatic entry on a periodic basis.

*General Ledger Posting* — The update of the main general ledger file with accumulated transaction records.

*P and L Statement* — A presentation of the operating performance for all or selected profit centers for current period, year-to-date, or specifically selected period.

*Balance Sheet* — A presentation of total assets, liabilities, and equity as of the date specified.

*Chart of Accounts File* — A master accounts file with associated utilities for modifying account numbers, titles, constant journal entries, and descriptions.

*Financial Reports* — Automatic generation of general ledger trial balance, working trial balance, source cross reference, changes in financial position, budget worksheet, and cash flow reports.

#### **System Capacity**

Capable of accommodating 640 chart of account records, 850 transactions a month, and 9100 year-to-date entries.

#### **DIBS 2.0 Payroll**

The DIBS Payroll Package provides standard automated payroll functions commonly used in the general

business community. Applications modules within this system perform interactive control of transaction entry, report printing, and file maintenance.

#### **Features and Components**

*Payroll Entry* — Interactive control of the entry of payroll data. Calculates weekly, bi-weekly, semi-monthly, and monthly earnings for hourly and salaried employees. Includes regular, overtime, sick, holiday, vacation, meals/tips and other earnings. Capable of processing multiple time entries or pay rates for single employees.

*Automatic Deduction* — Provision for up to seventeen different deductions, up to ten from each payroll check, with individually specified frequencies.

*Employee Master File* — A master file containing employee records with data for pay rate, pay type, deductions, exemptions, earned income credit (if eligible), and vacation hours. Monthly, quarterly, and year-to-date figures updated after each payroll run.

*Payroll Registers and Reports* — Registers include an itemization by employee of attendance, payroll and deduction data, with control totals for accumulated FICA and taxes. Other registers include savings bond, check, and manual transaction register. Reports generated by the payroll system are deduction description, attendance distribution, seniority list, and monthly union report.

*Government Reports* — Quarterly tax schedule that includes gross earnings subject to FICA, federal unemployment insurance, and state unemployment insurance taxes. The report also lists the employers tax liability. Annual W-2 information and printing is also included.

#### **System Capacity**

Capable of accommodating 375 employees, 275 employee processes per run, and 120 manual transactions per posting.

#### **DIBS 2.0 Accounts Receivable**

The DIBS Accounts Receivable Package provides for the automation of the standard accounts receivable functions commonly used in the general business community. Application modules within this package perform interactive control of transaction entry, report printing, and file maintenance. The accounts receivable customer master diskette, and the accounts receivable open item diskette are required by the Invoicing/Inventory Control Package.

#### **Features and Components**

*Interactive Sales Entry* — Interactive entry and edit of sales transaction data.

*Interactive Cash Receipts Entry* — Entry and edit of cash receipts transaction data. Information is interactively controlled and selectively applied to open items, general ledger accounts, or balance forward accounts.

*Sales and Cash Receipts Posting* — Update of open item file with accumulated transaction data; includes printing of appropriate journals.

*Open Item and Balance Forward Statement* — Selective printout of statements itemizing each open item account by date, type, and document number; balance forward by date and type.

*Aged Trial Balance* — Comprehensive set of reports that provide an analysis of the open item and balance forward file; reports by summary, delinquent accounts, credit balance, and zero balance.

*Sales Analysis Report* — Selective listing of sales by customer, customer type, state, and salesperson.

#### **System Capacity**

Capable of accommodating 520 customers, 4280 open items, 300 sales transactions per run, 300 cash receipts per run, and 190 month-to-date cash and sales figures.

#### **DIBS 2.0 Accounts Payable**

The DIBS Accounts Payable Package provides standard accounts payable functions commonly used by the general business community. Application modules within this package perform interactive transaction entry, full check writing capability (including partial payments), report printing, and file maintenance.

#### **Features and Components**

*Voucher Entry* — Interactive control of the entry and edit of invoice information with distribution of charges to the appropriate general ledger accounts.

*Posting of Payables* — The update of the open item file and distribution of charges to the appropriate transaction files.

*Cash Requirement Report* — A listing of amounts needed to satisfy outstanding vouchers as of a certain date.

*Aged Trial Balance* — A selective listing of outstanding vouchers by vendor, aged by 31-60, 61-90, and over 90-day categories.

*Pre-Check Writing Report* — An itemization of purchases and discounts; cash needed to issue checks is reported as well.

*Check Printing* — A computer generated check run of selected and approved drafts, for full and partial payments.

*Expense Cross-Reference Report* — A listing of totals entered for each general ledger account, as of a specified date.

*Vendor Analysis Report* — A listing by vendor of voucher quantity and amount.

**System Capacity**

Capable of accommodating 1000 vendors, 1988 open items, 730 general expense accounts, 220 daily transactions per run, and 3498 total general ledger distributions a month.

**MINIMUM HARDWARE REQUIRED:**

DDS-408 with an RX02 disk drive and an LA34, LA38, LA78, or LQP78 printer.

**OPTIONAL HARDWARE:**

None

**PREREQUISITE SOFTWARE:**

COS-310 Commercial Operating System, Version 8.02

**OPTIONAL SOFTWARE:**

None

**TRAINING CREDITS:**

None

**SOFTWARE PRODUCT SUPPORT:**

If during the ninety (90) day period following delivery the Customer encounters a problem with the software, and DIGITAL determines the problem to be a defect in the software, DIGITAL will provide remedial service in a DIGITAL Computer Store. The Customer may be required to document the problem, arrange for an appointment with the designated DIGITAL Computer Store support person, bring to the appointment the documented problem and the computer media on which they were working when the problem occurred, and produce the problem on hardware of a similar configuration located within the store. The designated support person will apply a temporary correction or make a reasonable attempt to develop an emergency bypass if the software is inoperable.

**UPDATE POLICY:**

Software Updates, if any, released by DIGITAL's Computer Stores during the ninety (90) days after delivery will be provided at the Store (by appointment) to the Customer at no charge.

**ORDERING INFORMATION:**

All binary licensed software, including any subsequent updates, is furnished under the licensing provisions of DIGITAL's Standard Terms and Conditions of Sale, which provide in part that the software and any part thereof may be used on only the single CPU on which the software is first installed, and may be copied, in whole or in part (with the proper inclusion of the DIGITAL copyright notice and any DIGITAL proprietary notices on the software) only for use on such CPU.

The DIBS 2.0 packages are distributed on RX02 Double Density Diskettes.

QFA15 -CX— DIBS 2.0 Accounts Payable single-use license, binaries and documentation.

QFA16 -CX— DIBS 2.0 Accounts Receivable single-use license, binaries and documentation.

QFA17 -CX— DIBS 2.0 General Ledger single-use license, binaries and documentation.

QFA18 -CX— DIBS 2.0 Invoicing/Inventory single-use license, binaries and documentation. (Prerequisite Software: QFA16-CX)

QFA19 -CX— DIBS 2.0 Payroll single-use license, binaries and documentation.

**ADDITIONAL SERVICES:**

Self-pace manuals and training courses are available at DIGITAL retail store facilities for prices current at the time of order.