

IBM**Data Processing Techniques****Flowcharting Techniques**

Adherence to standard techniques for the preparation of flowcharts of data processing systems and procedures greatly increases effectiveness of communication between the programmer analyst and the many groups with whom he deals. The manual describes in detail the preparation of system and program flowcharts. The symbols used are those provided by the new IBM Flowcharting Template (X20-8020), which contains cutouts for all flowchart symbols. The template envelope gives uses for the symbols. The Flowchart Worksheet (X20-8021) is a means of standardizing documentation. It provides space for drawing program flowcharts and contains an area for identification of the job, including application, procedure, date and pagination.

Documentation

CONTENTS

Introduction	1
Flowcharting Template	2
System Flowcharts	3
Basic Symbols	3
Special Medium, Input/Output and Operation Symbols	6
Examples of System Flowcharts	6
Program Flowcharts	15
Basic Symbols	15
Special Processing Symbols	16
Techniques and Conventions	17
Identification	17
Cross-referencing	17
Striping	17
Decision Techniques	18
Descriptive Titles	19
Examples of Program Flowcharts	21
Flowcharting Symbols and Their Descriptions . .	34

INTRODUCTION

The use of data processing equipment has focused attention upon the necessity for an orderly representation of information flow. The sequence in which operations are to be executed should be precisely stated. The data and the sequence of operations to be performed upon it together constitute the information flow.

Flowcharts are a means of presenting information and operations so that they are easy to visualize and follow. They show the flow of data through an information processing system, the operations performed in the system, and the sequence in which they are performed.

While flowcharts are now widely used in the field of information processing, they are occasionally misinterpreted because of a lack of uniformity in the meaning and use of specific symbols. In order to reduce these misunderstandings, the flowchart symbols used are consistent with those developed by the X3.6 committee on flowchart symbols for information processing. In addition, the company has assigned certain other symbols to special functions

and media. These symbols are used in system and program flowcharts.

A system flowchart describes the flow of data through all parts of a system. In addition to three basic symbols and the supplementary annotation symbol, fourteen system flowchart symbols may be used to describe this flow and the relationships among information (and its medium), equipment, equipment operations and manual operations. In a system flowchart an entire program run or phase is always represented by a single processing symbol, together with the input/output symbols.

A program flowchart describes what takes place in a stored program. It displays specific operations and decisions, and their sequence within the program. In addition to three basic symbols, six program flowchart symbols may be used, as well as the supplementary annotation symbol.

This manual describes the standard symbols and the basic techniques for their use in system and program flowcharts.

FLOWCHARTING TEMPLATE

In order to encourage standardization in the use of symbols, thereby simplifying the problem of exchanging information, IBM has made available the Flowcharting Template (X20-8020) shown in Figure 1. The template includes all the symbols necessary for drawing both system and program flowcharts.

The heavier grids at each symbol indicate the centers of the symbols, and for those symbols which can be striped (see page 18) the recommended stripe placement is also indicated by a heavier grid.

Along the left edge is an area in which the author can print his name. In order that all symbols be consistent, the template should be used face up.

Although most manually generated flowcharts are drawn with pencil or ball-point pen, it is sometimes necessary to use ink-flowing pens. In order to prevent blotting from an ink-flowing pen, small strips of masking tape can be attached to the solid areas on the reverse side of the template to raise it off the paper.

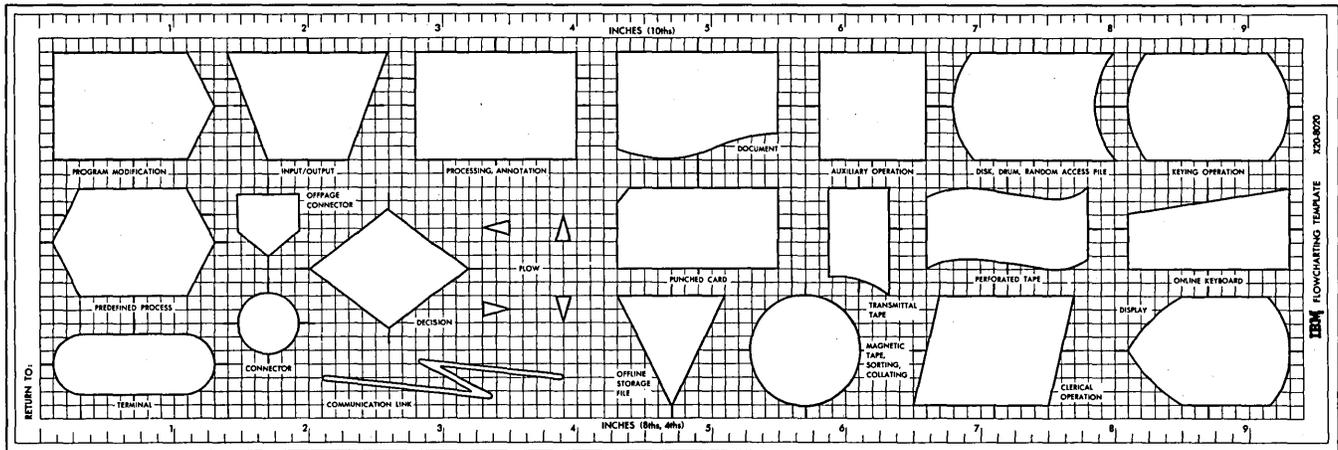


Figure 1.

SYSTEM FLOWCHARTS

As stated earlier, a system flowchart describes the flow of data through all parts of a system. It represents an application in which data provided by source media is converted to final media. Therefore, emphasis is placed on the media involved and on the work stations through which they pass. The actual operations which must be performed are described briefly.

Symbols depicting these documents and operations are designed so that when used in a system flowchart they are meaningful without comment or text. When text is placed within the symbol, the flowchart takes on specific application meaning. In order to acquaint the reader with the symbols, they are illustrated in a representative series of system flowcharts, which also demonstrate uses, techniques and recommendations for system flowcharting. Although most of the illustrations pertain to payroll applications, the reader may relate the symbols and uses to other applications.

BASIC SYMBOLS

There are three basic symbols -- input/output, processing and flow direction. As shown in Figure 2, a system flowchart may be drawn with only these three symbols.

The input/output symbol represents any type of medium or data. It is extremely useful where specification of medium is neither important nor desirable.

The processing symbol represents a major data processing function (program run or phase, central processing unit, accounting machine or calculator). When using only the basic symbols in a flowchart, the processing symbol represents any processing function.

The flow direction symbol represents the direction of processing or data flow. The general direction of flow is from top to bottom, and from left to right. While arrowheads must be used on lines which oppose the general direction, they may be used on all lines. When used, they should be placed at the point of entry.

With the insertion of text within the symbols, the flowchart in Figure 2 becomes more meaningful, as shown in Figure 3. In Figures 4, 5, 6 and 7 more detailed flowcharts using the basic symbols are shown, illustrating how these symbols can be used as the only ones in a system flowchart.

The text pertaining to a symbol is placed within the symbol whenever possible. However, if that is not possible, the text should either be placed alongside the symbol, referenced to narrative placed elsewhere on the flowchart, or placed within the

supplementary annotation symbol shown in Figure 8. The broken line may be drawn on either the right or the left, as convenient, and connected to the flowline at whatever point the annotation is applicable.

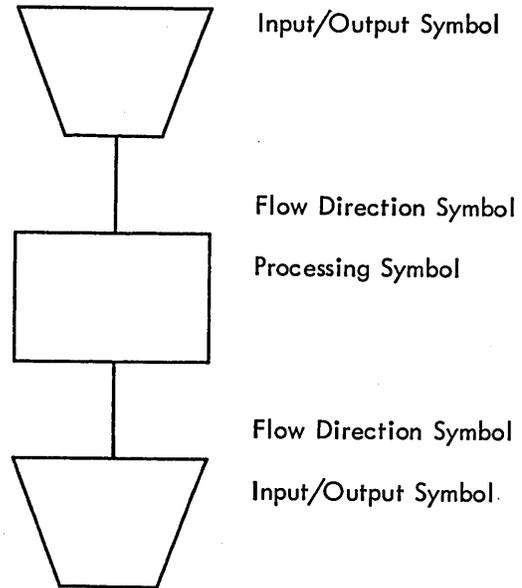


Figure 2.

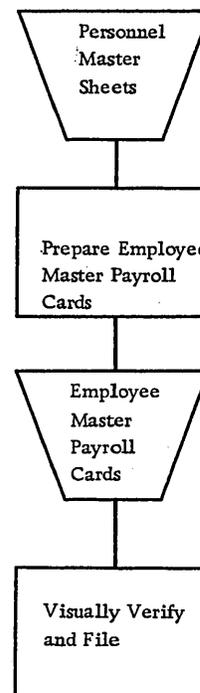


Figure 3.

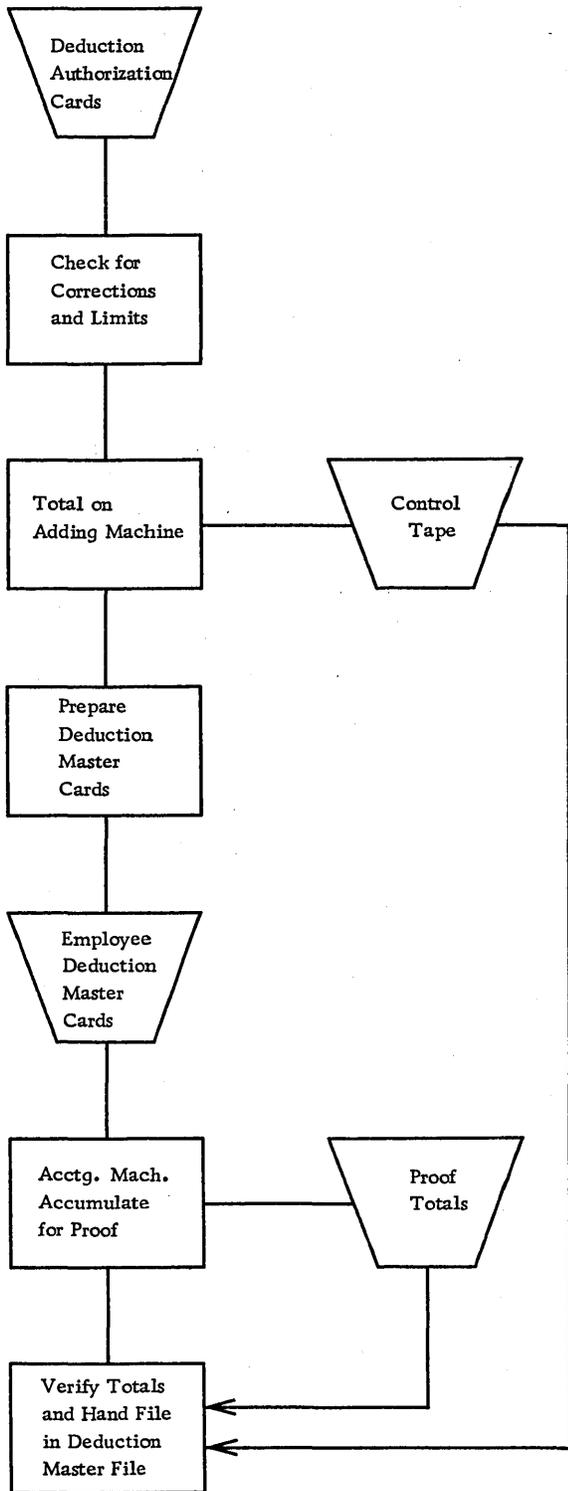


Figure 4.

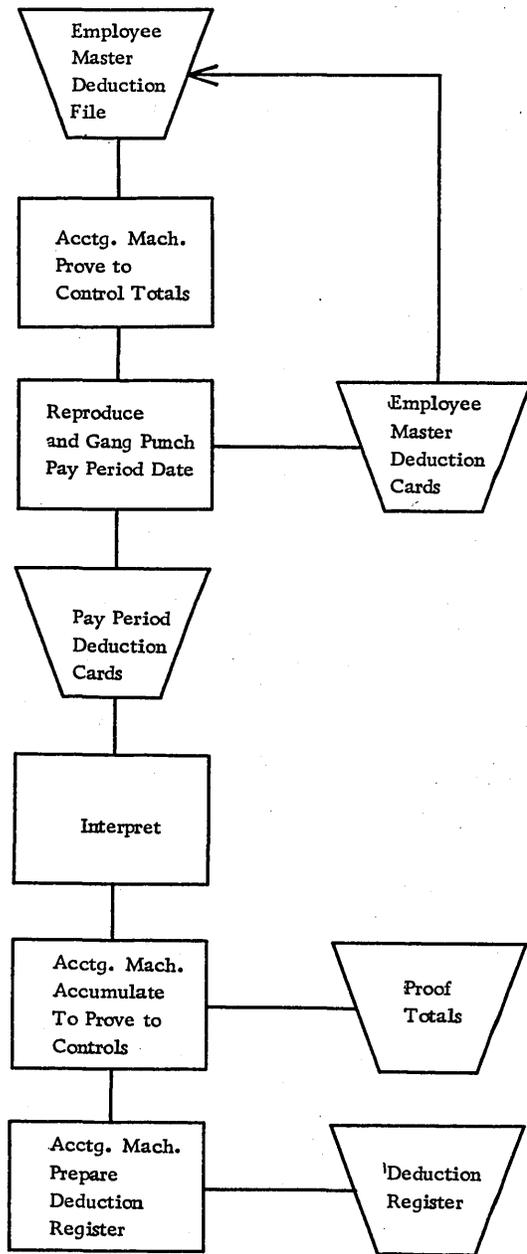


Figure 5.

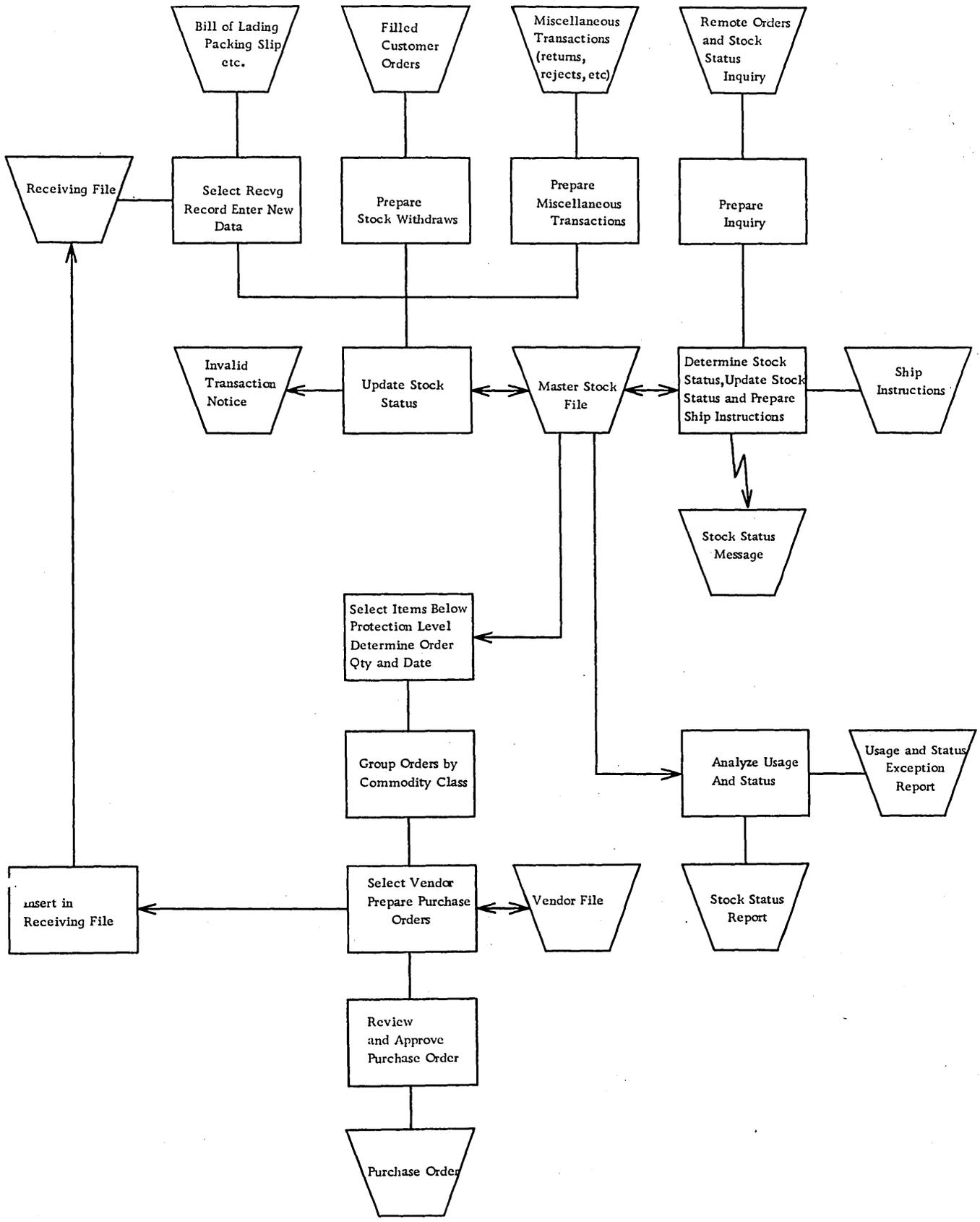


Figure 6.

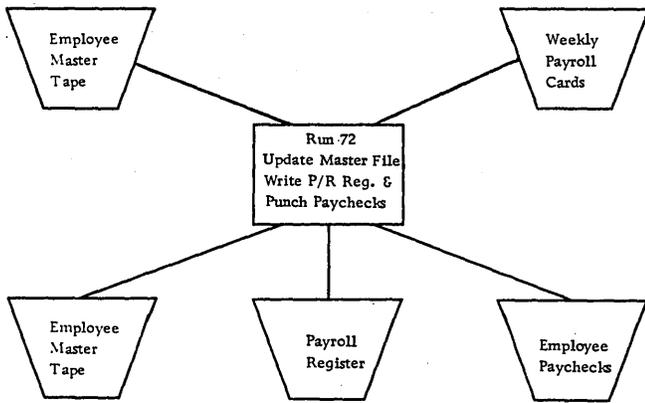


Figure 7.

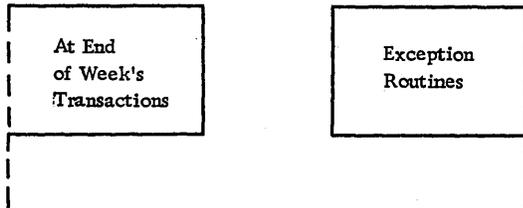


Figure 8.

SPECIAL MEDIUM, INPUT/OUTPUT AND OPERATION SYMBOLS

In order to make a system flowchart more meaningful, special medium input/output and operation symbols may be used. Fourteen of these symbols are available.

EXAMPLES OF SYSTEM FLOWCHARTS

Situation I

Figure 9 is a flowchart of a basic procedure for creating cards for a file. The symbol name is placed alongside the symbol for identification purposes only.

The document symbol represents paper documents and reports of all varieties including source documents and ledgers.

The keying operation symbol represents an operation utilizing a key-driven device -- card punching, card verifying, typing, etc.

The punched card symbol represents all varieties of punched cards including stub cards.

The clerical operation symbol represents a manual offline operation which does not require mechanical aid.

The offline storage file represents offline storage of either paper, cards, magnetic or perforated tape, disk pack or any other medium.

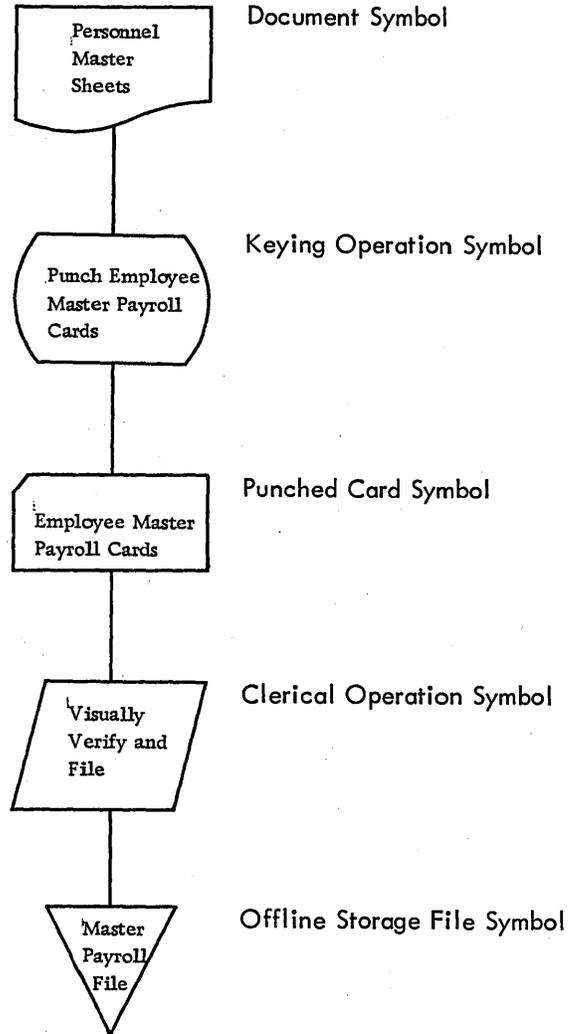


Figure 9.

Situation II

Figure 10 demonstrates a method for incorporating new and modified voluntary deductions in a payroll procedure. It is as follows:

1. Deduction authorization cards are submitted by employees. (The document symbol is used rather than the punched card symbol because the cards are not punched. However, for illustration purposes, the punched card symbol could be used.)
 2. The authorizations are checked by the clerk (clerical operation symbol).
 3. A control tape is prepared on an adding machine (keying operation symbol and transmittal tape symbol). The transmittal tape symbol represents a proof or adding machine tape or similar batch control information.
 4. Employee deduction master cards are punched and verified (keying operation symbol and punched card symbol). Although not necessary, two keying operation symbols could be used, one for punching and one for verifying.
 5. The employee deduction master cards are accumulated on the accounting machine to prove to the transmittal tape (processing symbol and document symbol).
 6. The clerk checks the accumulated totals with the transmittal tape and hand-sorts the cards (clerical operation symbol).
 7. The cards are placed in the master deduction file (offline storage file symbol); in the case of changes, the old cards are removed and destroyed.
- The arrowheads are used where the direction of flow opposes the general direction of top to bottom and left to right.

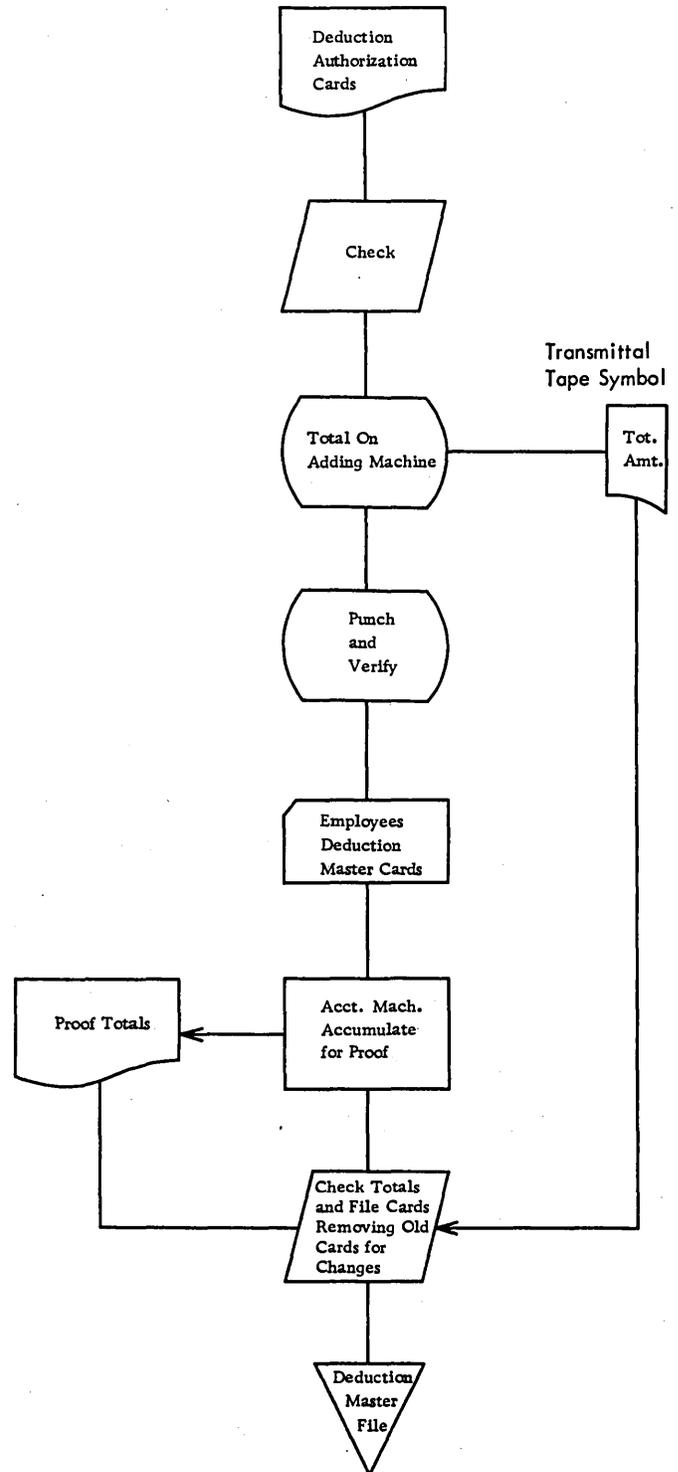


Figure 10.

Situation III

Figure 11 illustrates the use of the offline storage file symbol to initiate a system flowchart and a use of the annotation symbol. In addition, it introduces the auxiliary operation symbol, which represents a machine operation supplementing the main processing function -- for example, an operation on a reproducing punch, interpreter, or facsimile posting machine. The steps are as follows:

1. The master employee deduction file is used in the procedure (offline storage file symbol).
2. The file is accumulated on the accounting machine to prove to control totals (processing symbol and document symbol).
3. The file is reproduced to prepare pay period deduction cards, and the master file is returned to the offline storage file (auxiliary operation symbol and punched card symbol).
4. The reproduced cards are interpreted (auxiliary operation symbol).
5. The reproduced cards are passed through the accounting machine to prove to the control totals (processing symbol and document symbol).
6. Pay period deduction cards are listed on the accounting machine to prepare the deduction register (processing symbol and document symbol).
7. The pay period deduction cards are to be included in the payroll procedure (punched card symbol and annotation symbol).

Situation IV

Figure 12 introduces the sorting or collating operation symbol. This symbol represents an operation performed on sorting or collating equipment.

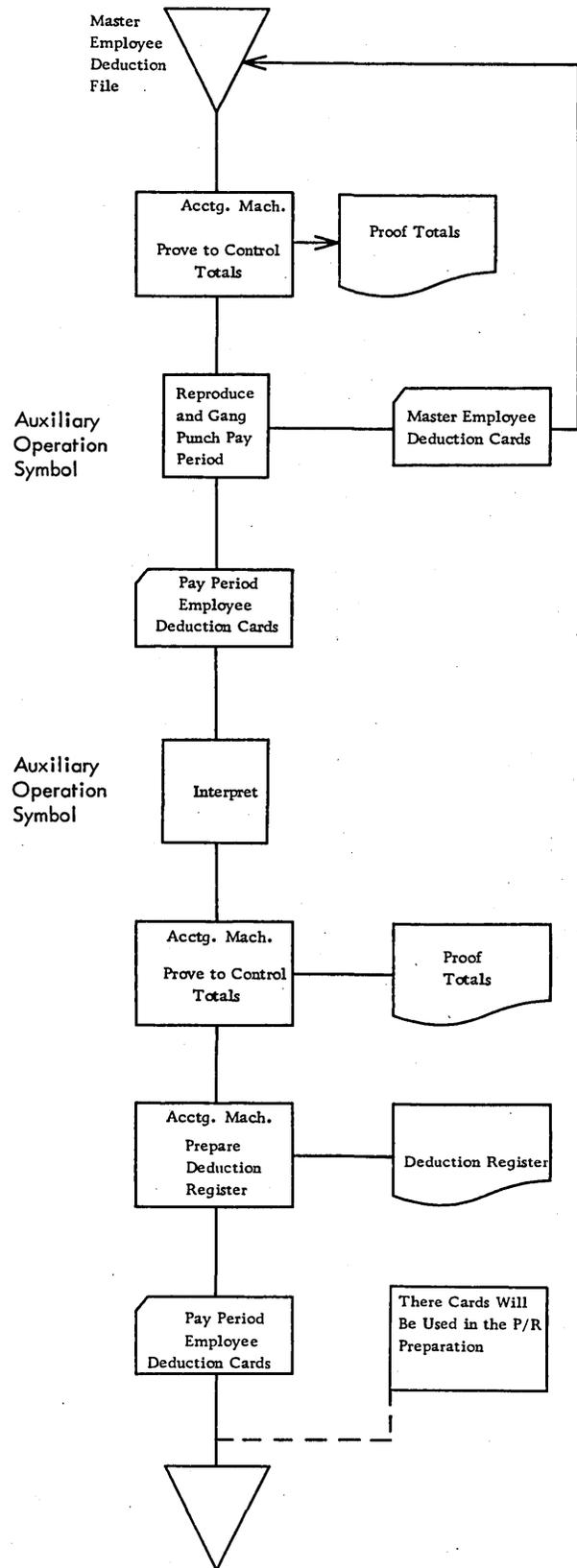


Figure 11.

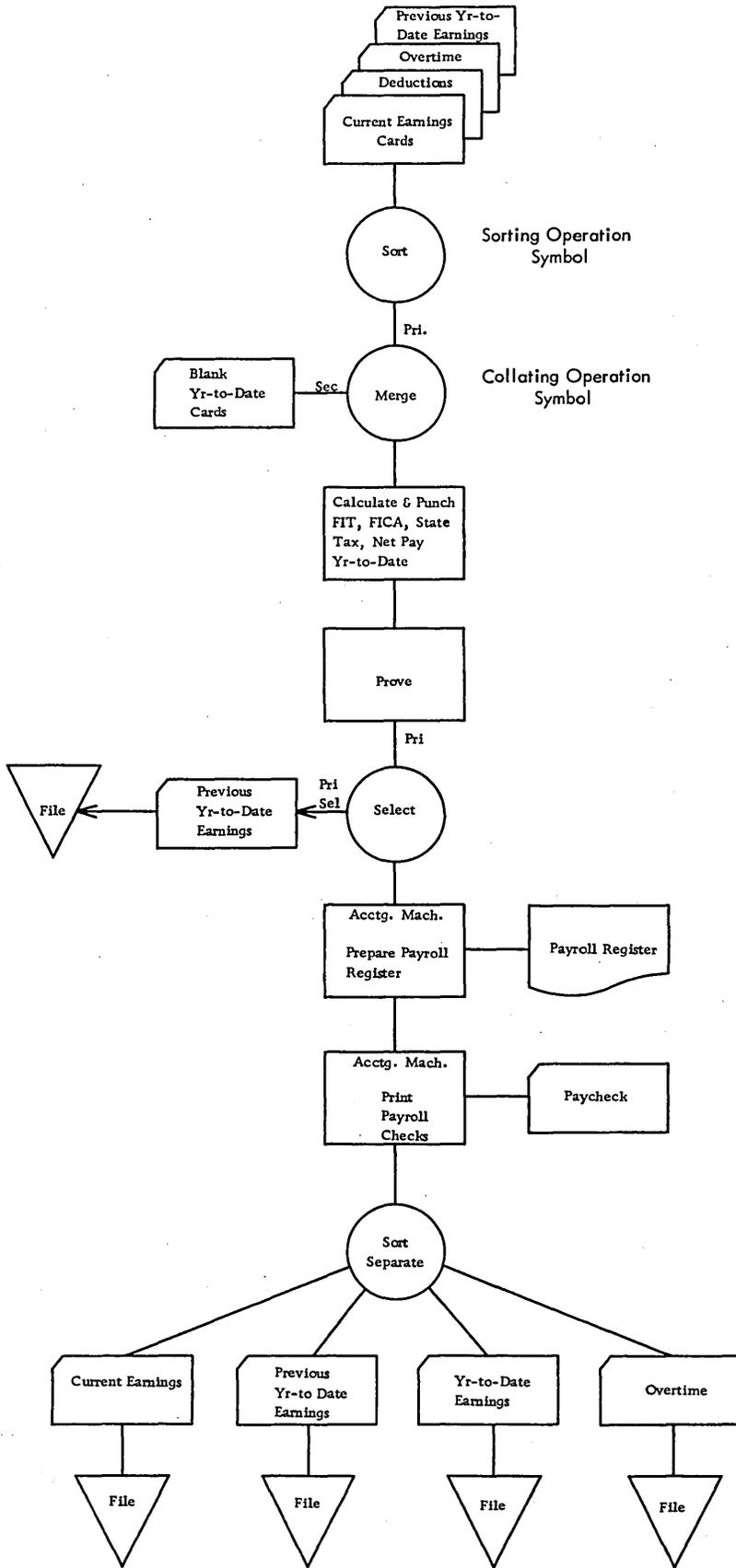


Figure 12.

Situation V

The perforated tape symbol and the communication link symbol are shown in Figure 13. The perforated tape symbol represents perforated tape, whether paper or plastic, chad or chadless, used as input or output on a system flowchart. The communication link symbol represents the transmission of information from one location to another via communication lines.

Figure 14 illustrates tape-to-card, card-to-tape and card-to-card operations such as 46/47, 63 and 65/66 operations, respectively. When media symbols are connected by a flowline, a device may be implied. In card-to-card operation, the communication link symbol is used in place of the flow direction symbol as the 65/66 operation is transmission over communication lines. The arrowhead in this symbol indicates the direction of flow and eliminates the need for other arrowheads at points of entry.

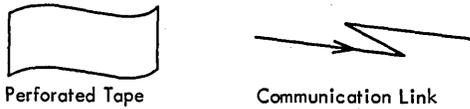


Figure 13.

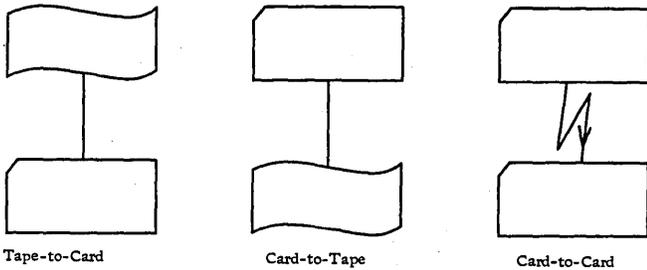


Figure 14.

Situation VI

The disk, drum, random access file symbol is used in a system flowchart to indicate the manner in which data is stored. Figure 15, an initial payroll procedure for installation of a disk file system, introduces the use of this symbol.

1. Personnel, payroll and deduction cards are punched and verified from the employee status sheet.

2. The cards are sorted in employee sequence.
3. The cards are read into the system and the data is written onto the disk file. During the process, the payroll cards are selected. (A program flowchart is needed to show the details of run 1.)
4. The input files are placed in offline storage files. The payroll cards are to be used as "finder" cards for payroll processing.

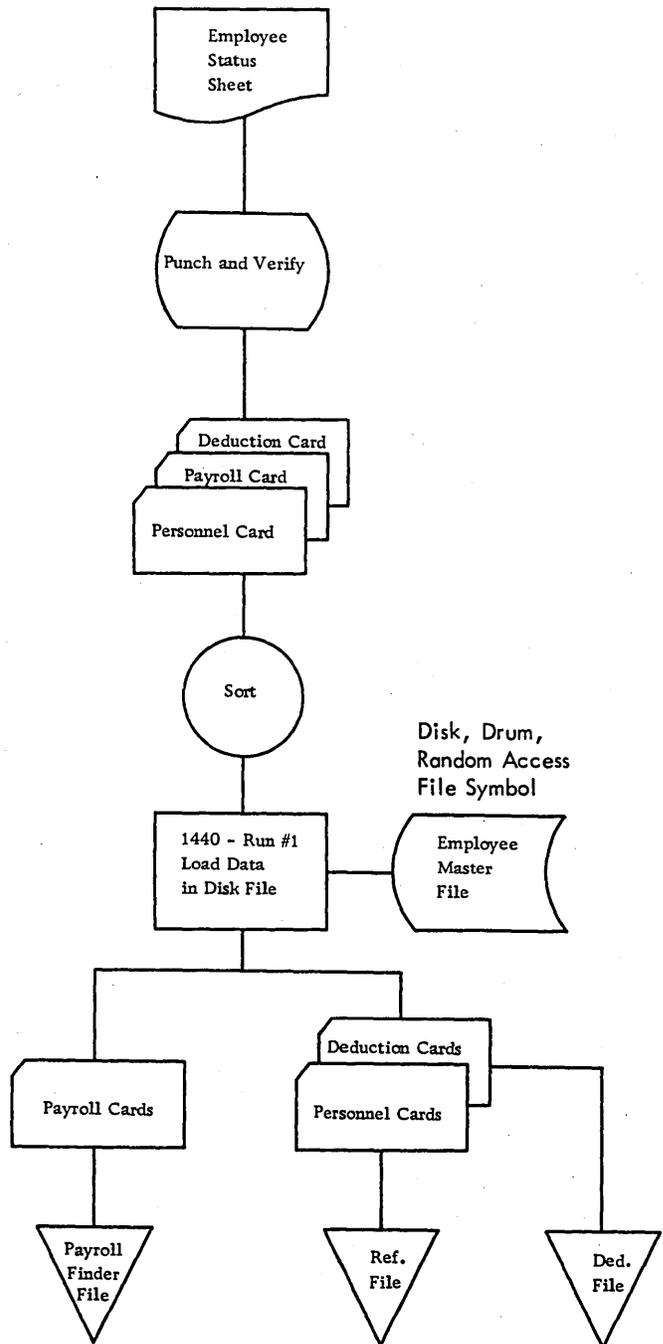


Figure 15.

Situation VII

The magnetic tape symbol is used to represent data recorded on magnetic tape. The symbol is a circle from the bottom of which a line is extended horizontally to the right. Figure 16 shows the use of this symbol in preparing a daily performance record, updating the payroll tape and preparing a distribution tape.

In this procedure the following operations are taking place in the processing unit (a program flowchart is required for complete details of the run):

1. The daily performance report is prepared.
2. The hourly rate from the daily payroll tape is read, and rate is multiplied by hours for each labor ticket.
3. Total hours and amounts are added to the accumulated hours and amounts on the daily payroll tape and a new tape is written.
4. The distribution amounts are written on the distribution tape.
5. A finder card causes the complete employee record to be punched into a card or cards (change card). After the cards have been altered as indicated, they are used to update the payroll tape in the next day's run.

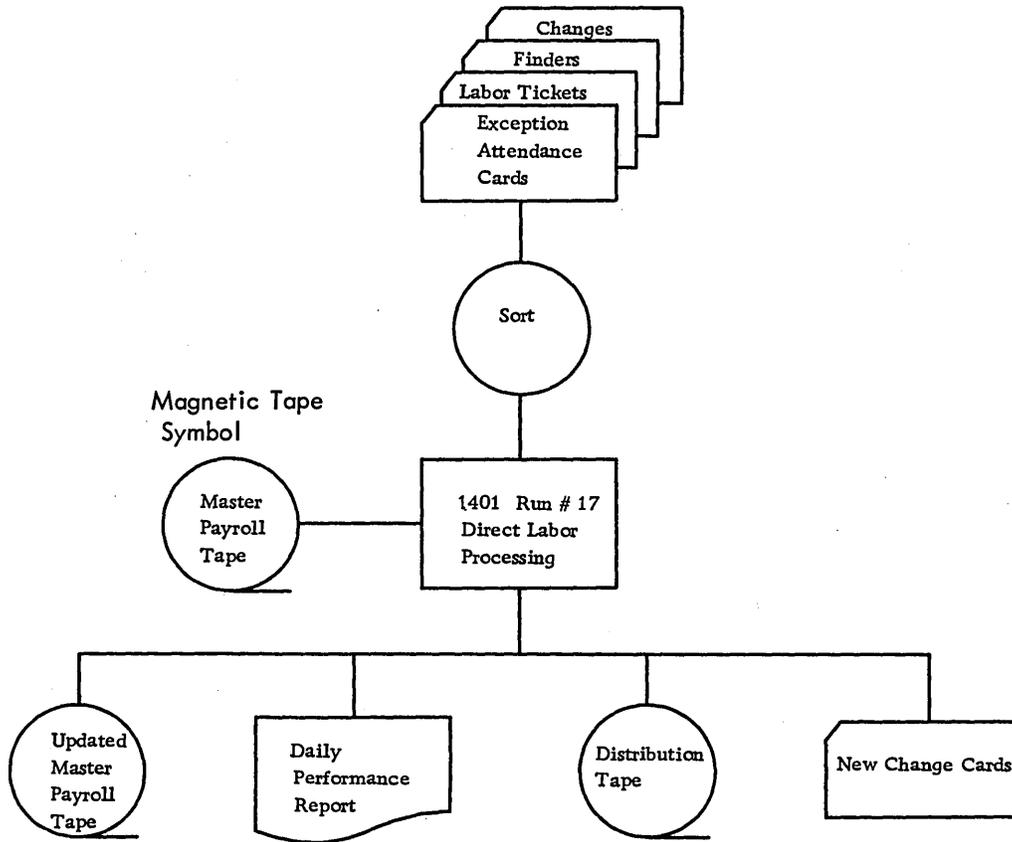


Figure 16.

Situation VIII

The online keyboard symbol represents information supplied to or by a computer utilizing an online device -- for example, console, console card reader, typewriter or printer, or inquiry station. It represents communication at the time of processing between console or inquiry station and the computer.

The display symbol represents information which is displayed by plotters or visual devices. These symbols are shown in Figure 17.

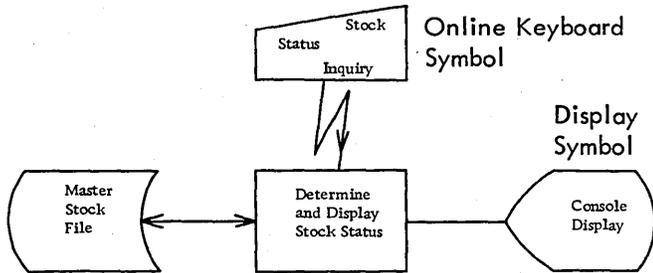


Figure 17.

Situation IX

The communication link symbol is introduced here to show how a card-to-card transmission over communication lines would be indicated on a system flowchart. This symbol is also used for all TELE-PROCESSING® equipment operations -- for example, 357, 1001, 1030, 1050 and 1060. Recommendations for flowcharting these operations are as follows:

1. When the input or output medium is known and it is the only such medium, the particular symbol is used.
2. When input/output is a combination -- that is, card, perforated tape, manual entry, badge, etc., the input/output symbol is used (Figure 18).
3. When it is important to stress that several stations are transmitting to a central location, the control unit is not included in the flowchart (Figure 18).
4. In operations where the receiving unit is a card punch, the keying operation symbol should be used (Figure 18).
5. When data is transmitted directly from one system to another via communication lines, under control of control units, as in the case of IBM 1009 operation with 1401 Data Processing System, only the processing symbols are used (Figure 19).

6. When data is transmitted to an online communication terminal from a system, both the processing symbol and the online keyboard symbol are used (Figure 20).

7. When information to be transmitted is entered on a keyboard to prepare a document and perforated tape, and the perforated tape in turn is used for transmission, the operation is flowcharted as shown in Figure 21.

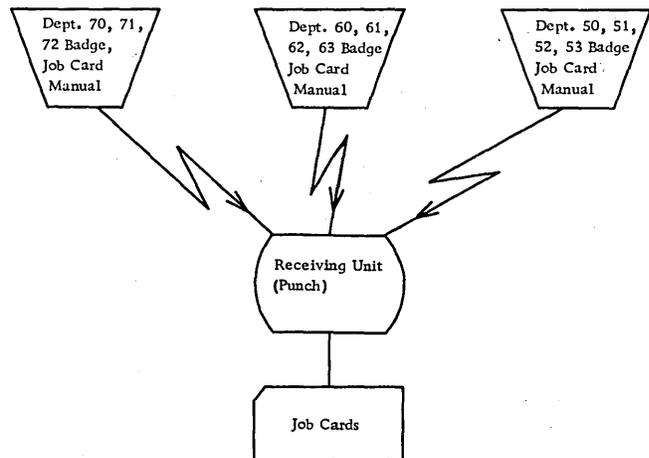


Figure 18.

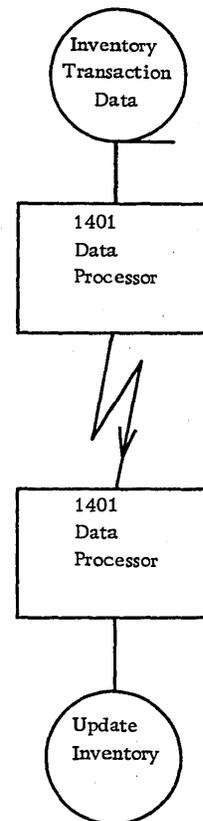


Figure 19.

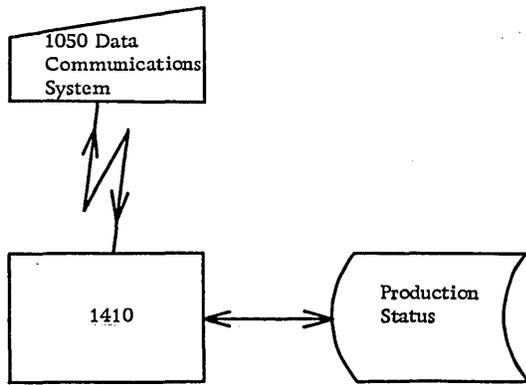


Figure 20.

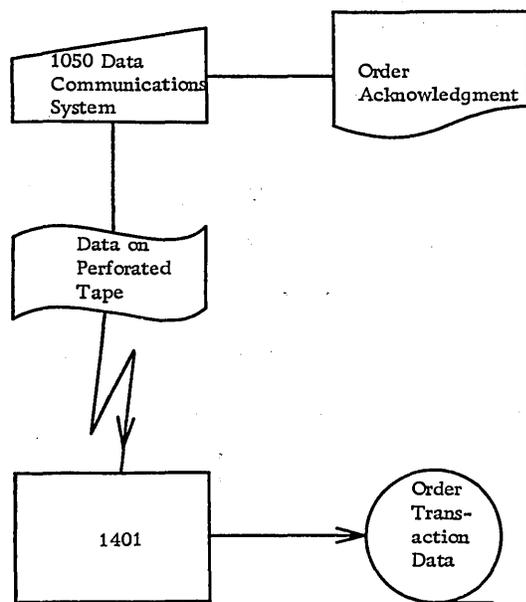


Figure 21.

Situation X

In Situations III and IV, the standard uses of the auxiliary operation symbol and the sorting or collating operation symbol were discussed. The sorting or collating symbol is used for offline sorting or collating operations; the auxiliary operation symbol is used for operations which are auxiliary to the main processing, such as reproducing, interpreting, gang punching, etc.

Certain exceptions are as follows:

1. When the sorting operation is subsidiary to the main operation of the system, such as editing on the 101 or 108, the auxiliary operation symbol should be used.

2. When the sorting operation is auxiliary to the main processing, as in the case of the 1412 or 1419 used online to provide input to a system as well as to sort, the auxiliary symbol should be used. When the 1210 is used offline as a sorter, the sorting symbol should be used.

3. When a keying and sorting operation is being performed, such as an 802, 803 or 1210 operation, the keying operation symbol is used.

Previous illustrations have shown that the document symbol is used if the input or output document is paper rather than punched cards. However, when the input/output documents are a mixture of paper and card forms -- for example, checks -- the punched card symbol should be used.

These exception situations are shown in Figures 22 and 23.

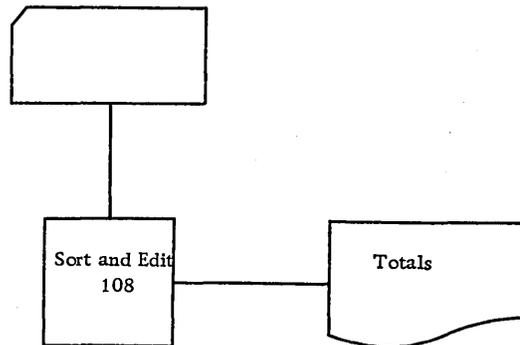


Figure 22.

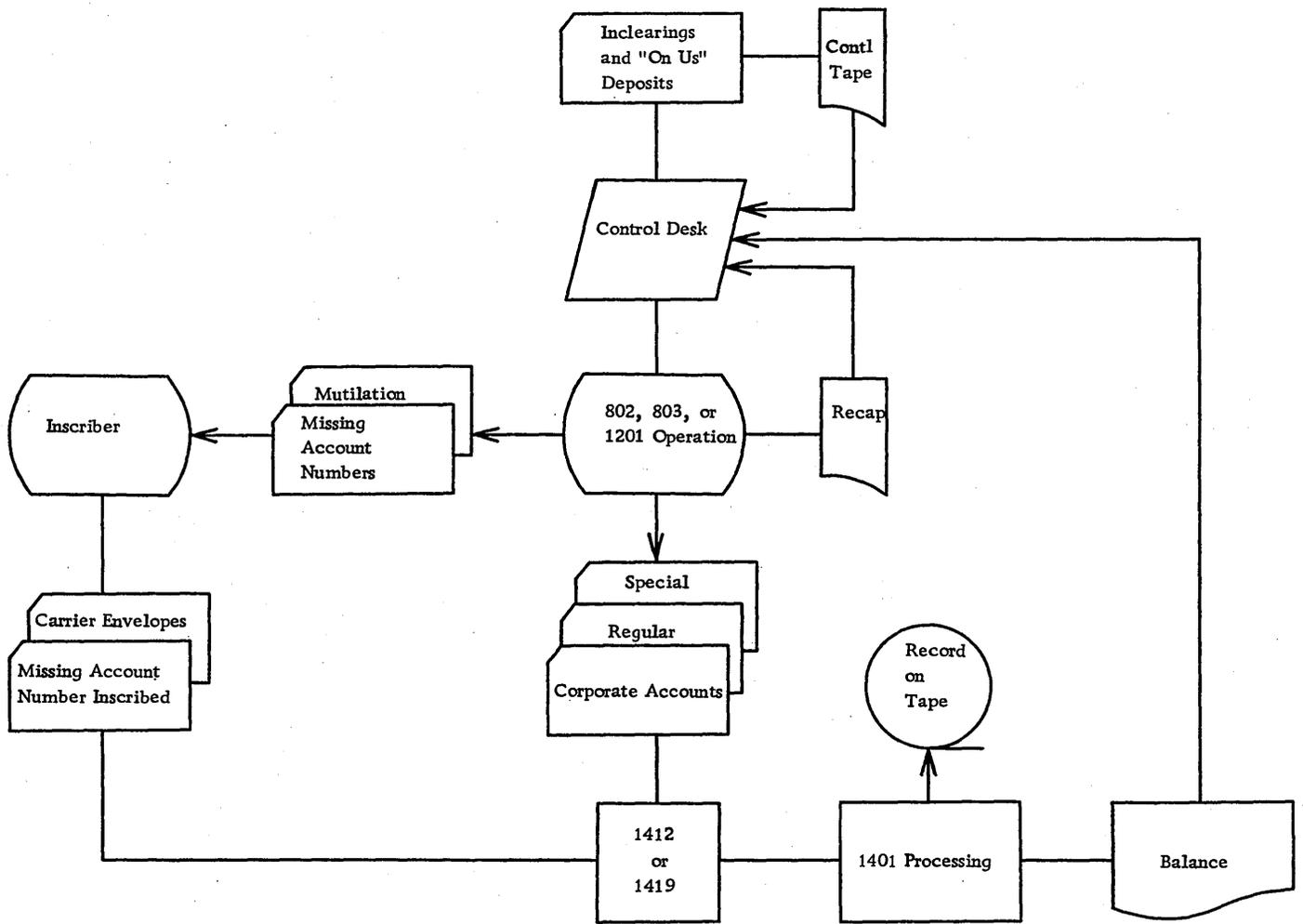


Figure 23.

PROGRAM FLOWCHARTS

A program flowchart has been defined as a graphic representation of the procedure by which data is processed. Specifically, it is a diagram of operations and decisions and the sequence in which they are performed by a data processing computer. Symbols are used to represent these operations and the order in which they are executed. A program flowchart provides a pictorial description of a program. It should show the functions and the sequence in which they are performed and progress from a representation of major logical elements to a representation of any degree of detail desired. A program flowchart which clearly shows the functions of a program (or a routine) and the relationship of the functions to each other provides:

- A graphic picture of the problem solution
- A graphic presentation of program logic used for coding, desk checking and debugging while testing
- Verification that all conditions possible have been considered
- Documentation of the program

BASIC SYMBOLS

The three basic flowchart symbols used in system flowcharts are also the three basic symbols for program flowcharts.

The flow direction symbol is the basic element of a program flowchart. It represents the direction of processing flow: general flow is top to bottom, left to right. It is inherent in computer programs that many decisions are involved -- that is, tests to determine which of two or more paths should be taken. This leads to complex program flowcharts and hence to the requirement that flowlines be drawn with an arrow whenever the direction is not immediately clear. Looping in a program -- that is, repeating an instruction sequence -- is also a common occurrence and in some cases leads to violation of the basic rule of the processing flow. Flowlines should not cross each other, and jogs should be avoided wherever possible. Arrowheads may appear on all lines; when used, they should be placed at the point of entry to a connector or functional symbol.

The processing symbol is most easily defined as the symbol used to represent general processing functions not represented by other symbols. These operations are concerned with the actual processing operations of the program.

The input/output symbol is used to denote any function of an I/O device. Making information available for processing is an input function;

recording processed information is an output function. Included in the I/O category are reading, writing, backspace, rewind, etc., of magnetic tape, I/O functions of card readers, card punches and printers, as well as those I/O operations involving multiple-word communication between random access storage units and the main storage. The I/O function and the I/O file involved should be noted.

A program flowchart may be drawn with only these three symbols, as shown in Figure 24.

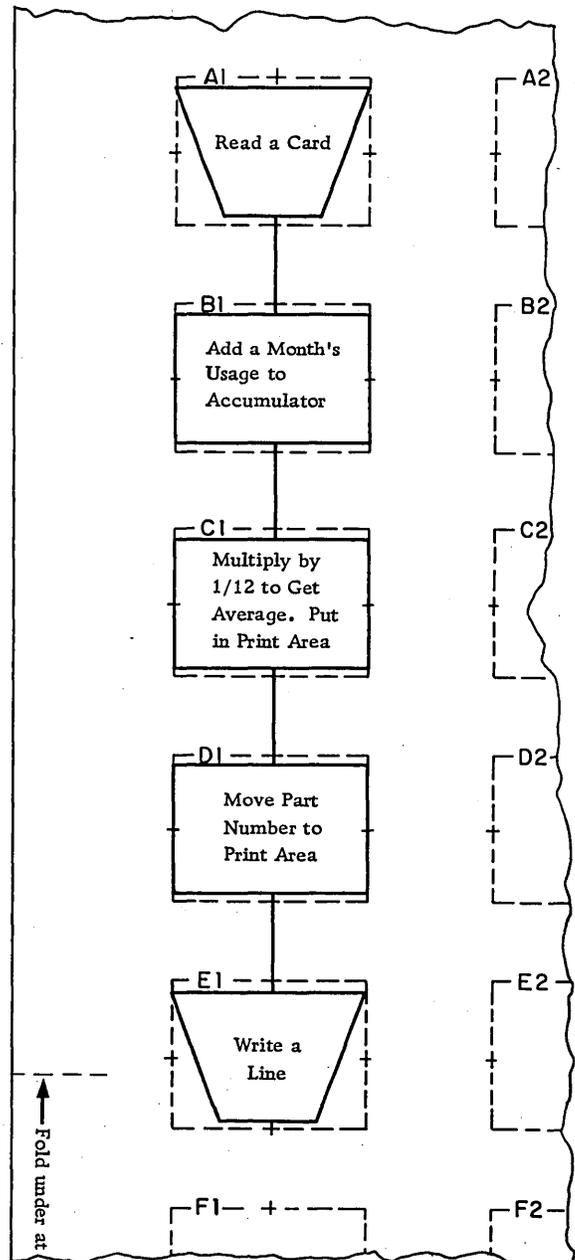


Figure 24.

SPECIAL PROCESSING SYMBOLS

As with the system flowcharts, special processing symbols are available which make a program flowchart more meaningful. These symbols (Figure 25) may be used in place of the basic processing symbol on program flowcharts. There are six such symbols.

The decision symbol is used to depict a point in a program at which a branch to one of two or more alternate paths is possible. The manner in which the choice is made should be clearly indicated. Decisions can be based on a comparison, the test of an indicator, a balance (sign) test, a program switch, an indexed branch instruction, or an I/O check indicator. The condition upon which each of the possible exit paths will be executed should be clearly identified and all possible conditions should be accounted for.

The program modification symbol is used to indicate that an instruction or group of instructions changes the program itself -- for example, address modification, operation code modification, modification of index registers, setting or clearing word marks, initialization for a routine. In general, a routine or switch should be initialized prior to being used. The text should indicate the purpose of the modification performed.

The terminal symbol represents any point at which a program originates or terminates -- that is, at the start or completion of the job, or at an error condition. It may also be used to indicate the beginning and end of interrupt routines or the variable exit from a closed subroutine.

The connector symbol represents an entry from, or an exit to, another part of the program flowchart. A set of two connector symbols is used to indicate a continued flow when the use of a line is precluded by the physical or esthetic limitations of the flowchart. Connector identification should be placed within the symbol.

The offpage connector symbol is a special-purpose connector used to designate exit from or entry to a page. The symbol should be so placed that its point may indicate the direction of flow. Connector identification should be placed within the symbol.

The predefined process symbol represents a group of operations not detailed on the particular flowchart being used -- for example, a library subroutine.

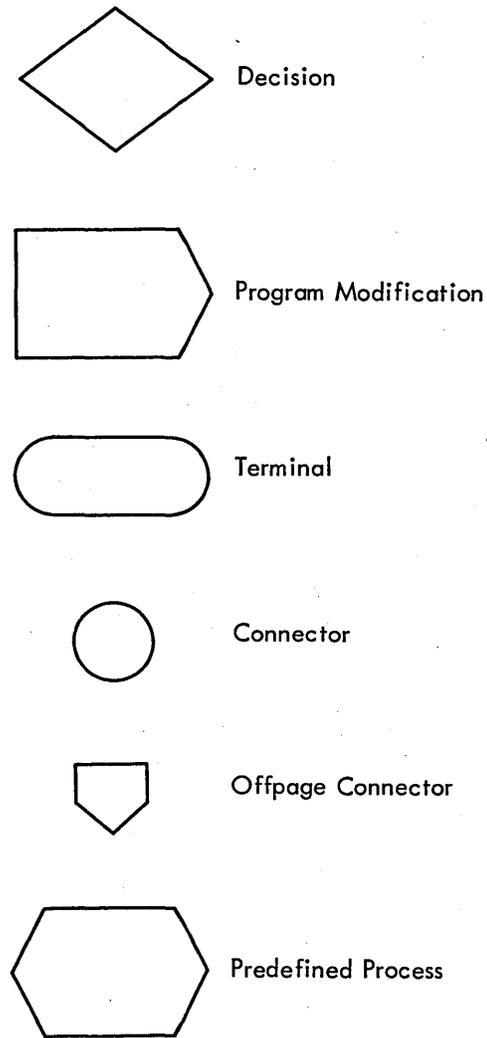


Figure 25.

TECHNIQUES AND CONVENTIONS

Before presenting the various program flowcharts, the techniques and conventions used in all methods should be considered.

One of the most important uses of a program flowchart is to provide the programmer with a means of visualizing, during the development of a program, the sequence in which arithmetic and logical operations should occur, and the relationship of one portion of a program to another.

When programming begins, the system flowchart will have been established and will show the various runs constituting the application. A program flowchart is then prepared for each run to serve as a basis for coding.

In the program development stage, a flowchart may serve as a means of experimenting with various approaches to laying out the logic of a program. Starting with symbols representing the major functions of the proposed program, the programmer first develops the overall main-line logic by adding blocks to depict input and output functions, steps for the identification and selection of records, and decision functions.

After the overall main-line logic of the program has been tentatively established, the large segments are extracted from the main line logic flowchart and described in further detail. The goal is to produce flowcharts which clearly show all major basic decision points in the program; such documentation can be used to verify that the program's procedure satisfies all possible conditions which can arise during operating production.

Once the procedure is established and proven sound, the program flowchart becomes a guide to coding. The amount of detail will depend on the purpose the flowchart is to serve. The peculiarities of machine logic may necessitate changes in program logic, and it may therefore be necessary to redraw and reverify the flowchart after coding.

Upon completion of coding, the program should be documented to facilitate future modifications which are bound to become necessary in testing, installation and operation of the procedure. Since it serves as a map of the program listing, the flowchart simplifies the problem of modification. To be useful in this respect, the flowchart must be related, by labeling, to the instruction steps.

Final documentation of a program should include both the overall main-line logic flowcharts and detailed flowcharts. Main-line logic flowcharts promote understanding of the more detailed flowcharts and also provide an easily understood picture of the procedure.

Identification

Processing steps should start at the top of the page and progress down and to the right to the lower right corner. Each page should be properly sequenced and identified with application name, program name and number, flowchart number and title. Programmer name and date are also included.

Cross-referencing

Cross-referencing relates the program flowchart to the source-language program. This greatly aids in program debugging, maintenance and modification. One way to cross-reference is to locate an instruction either by its label or by the page and line number of the coding sheet on which it appears. When used, the label or page and line number of the first instruction of a given routine should be placed above the upper left corner of a symbol (Figure 26).

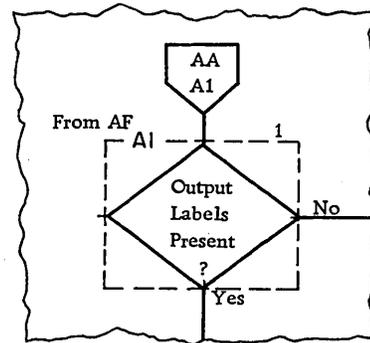


Figure 26.

Striping

A striped symbol is used to indicate a complex logical program unit. In general, striping indicates that a more detailed flowchart of the program unit exists. (It should be noted that the predefined process symbol cannot be striped.) Identification of the program unit may be placed above the stripe; a brief description of its function may be placed below the stripe. Figure 27 shows some examples of striping.

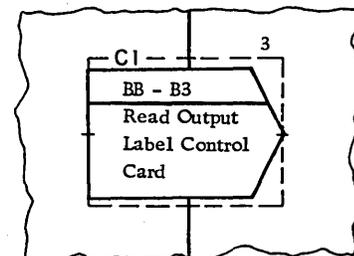


Figure 27.

Decision Techniques

Multiple exits from a decision symbol may be shown by several lines running from the decision symbol to other symbols, or by a single line from the decision symbol, which then branches into the appropriate number of lines, or by a decision table of exit

conditions and corresponding connection identifications. Where a decision occurs, the line may proceed to the left or upwards. Figure 28 shows some examples of decision techniques. A list of commonly used shorthand notations for program conditions is also shown.

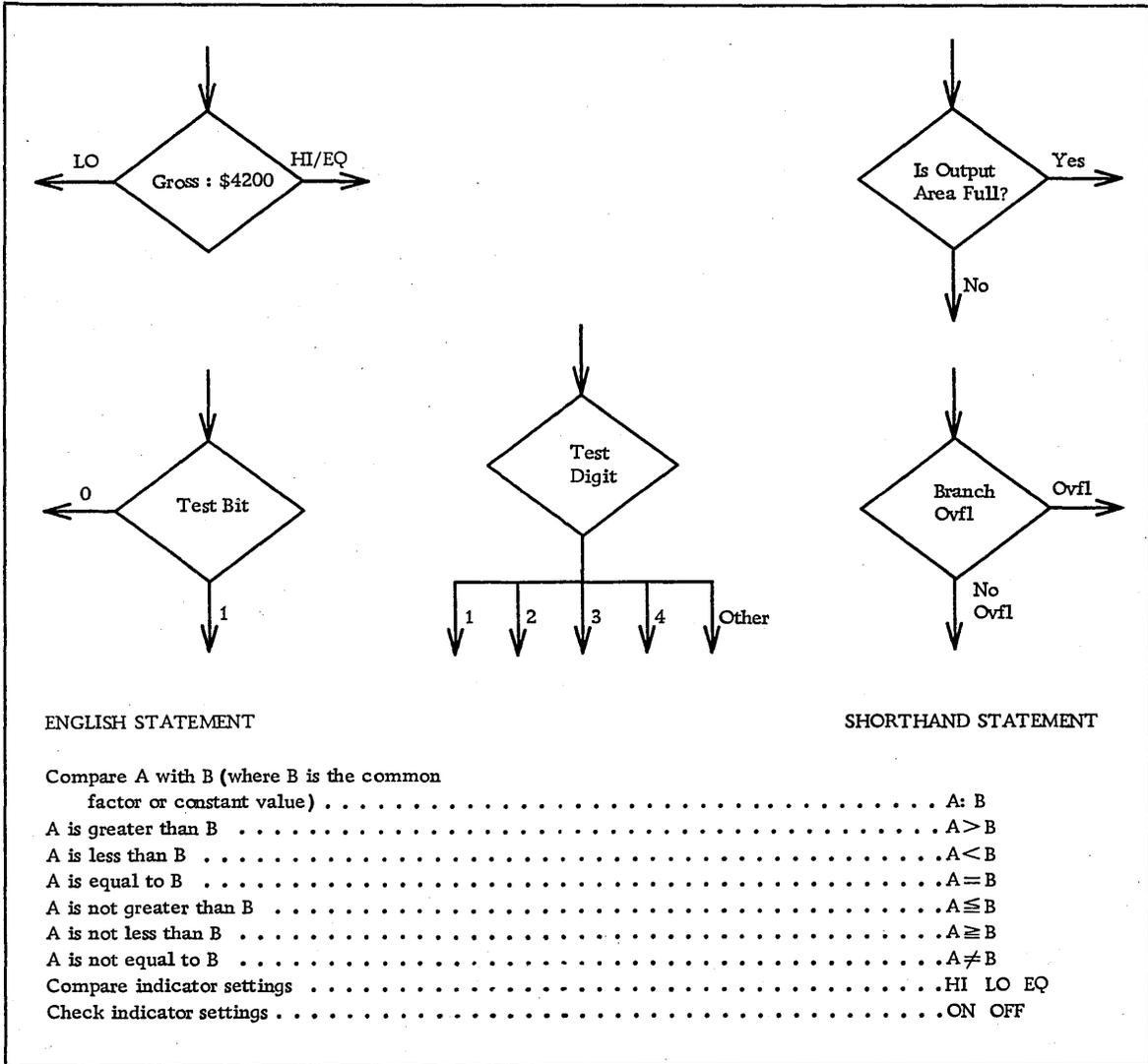


Figure 28.

Descriptive Titles

Titles should be short but not confusing. For better understanding, the language used in a program flowchart should be English, rather than a machine-oriented language. The title of a detailed chart and the explosion of a major striped symbol should bear the same description of the routine as appears within the major striped symbol. Wording inside a symbol should be condensed to fit without overcrowding, and the same description, when feasible, should appear on a title card within the program coding. Because of ambiguity, it is wise to avoid abbreviations.

Whenever the text pertaining to a symbol cannot be placed within the symbol, it should be placed alongside the symbol, referenced to narrative located elsewhere on the flowchart, or placed within the supplementary annotation symbol shown in Figure 29. The broken line may be drawn on the right or left and connected to the flowline at a point where the annotation is relevant.

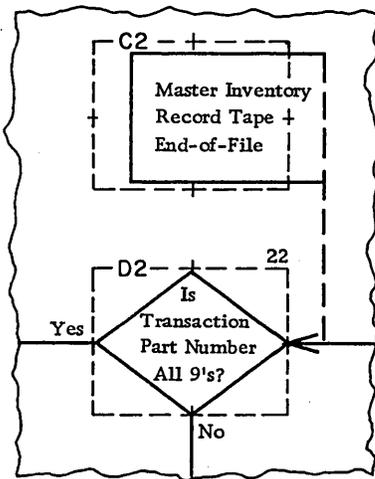


Figure 29.

The following pointers may be of help in producing a good set of flowcharts:

- Use some form such as the IBM Flowcharting Worksheet (X20-8021) shown in Figure 30.
- Put yourself in the position of the reader.
- Try to anticipate his problems in understanding your chart.
- Make the main line of each flowchart easily recognizable.
- Look for opportunities to tabulate information (decision tables).
- Do not chart every detail of the program.
- The reader, if interested, may refer to the source-language program.
- Leave a margin of one inch on all sides for binding of charts when the worksheet is not used.

IBM Flowcharting Worksheet

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Programmer: _____ Program No.: _____ Date: _____
Chart ID: _____ Chart Name: _____ Program Name: _____ Page: _____

A1	A2	A3	A4	A5
B1	B2	B3	B4	B5
C1	C2	C3	C4	C5
D1	D2	D3	D4	D5
E1	E2	E3	E4	E5
F1	F2	F3	F4	F5
G1	G2	G3	G4	G5
H1	H2	H3	H4	H5
J1	J2	J3	J4	J5
K1	K2	K3	K4	K5

↑ Fold under at dotted line.

↑ Fold under at dotted line.

Figure 30.

EXAMPLES OF PROGRAM FLOWCHARTS

The following examples show the program symbols, techniques and conventions used in program flowcharts. The flowcharts range from fairly simple to greatly detailed. Not all situations can be covered in a manual of this type. However, the basic techniques are applicable to all program flowcharts.

Situation I

The system flowchart shown in Figure 31 shows that the master inventory records are to be updated from adjustments, receipts, orders and issues for the day. In addition, a shortage and reorder listing is prepared.

The program flowchart for the daily updating run is shown in Figure 32. This flowchart is drawn by the traditional method, that is, sequentially. It starts with the first operation to be performed at object time and charts the processing sequence through to the end of the job.

All program flowchart symbols are used in this situation with the exception of the offpage connector, predefined process and program modification symbols.

The following techniques and conventions are used:

1. The annotation symbol is used in two places where clarification to the programmer is required. The dotted line is connected to the flowline at the point where the annotation is relevant.
2. Multiple exits from the decision symbol are shown both by a single line from the symbol, which branches to other lines, and by several lines from the symbol. Note that no diagonal lines are used.

3. A stripe on a given processing block indicates that a more detailed program flowchart exists. The identification is placed above the line and a brief discussion of the processing function is placed below the line.

4. The connector symbol is used in place of flowlines which would cross other flowlines. The reference numbers indicate the in-connection or to-location blocks of the worksheet. If other reference numbers are preferred, they may be substituted. For example, A1, A2, A3...B1, B2, B3...etc.

5. Arrowheads are used whenever the flow direction is not from top to bottom or left to right.

6. The computer program operations are numbered to the top and right of the symbols so that they can be easily referenced in the narrative.

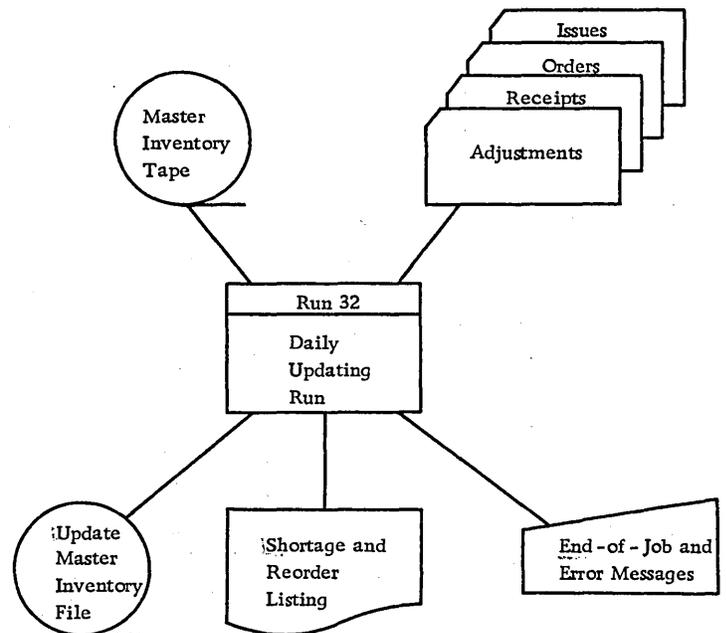


Figure 31.

IBM Flowcharting Worksheet

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Programmer: _____ Program No.: _____ Date: _____
 Chart ID: _____ Chart Name: _____ Program Name: _____ Page: _____

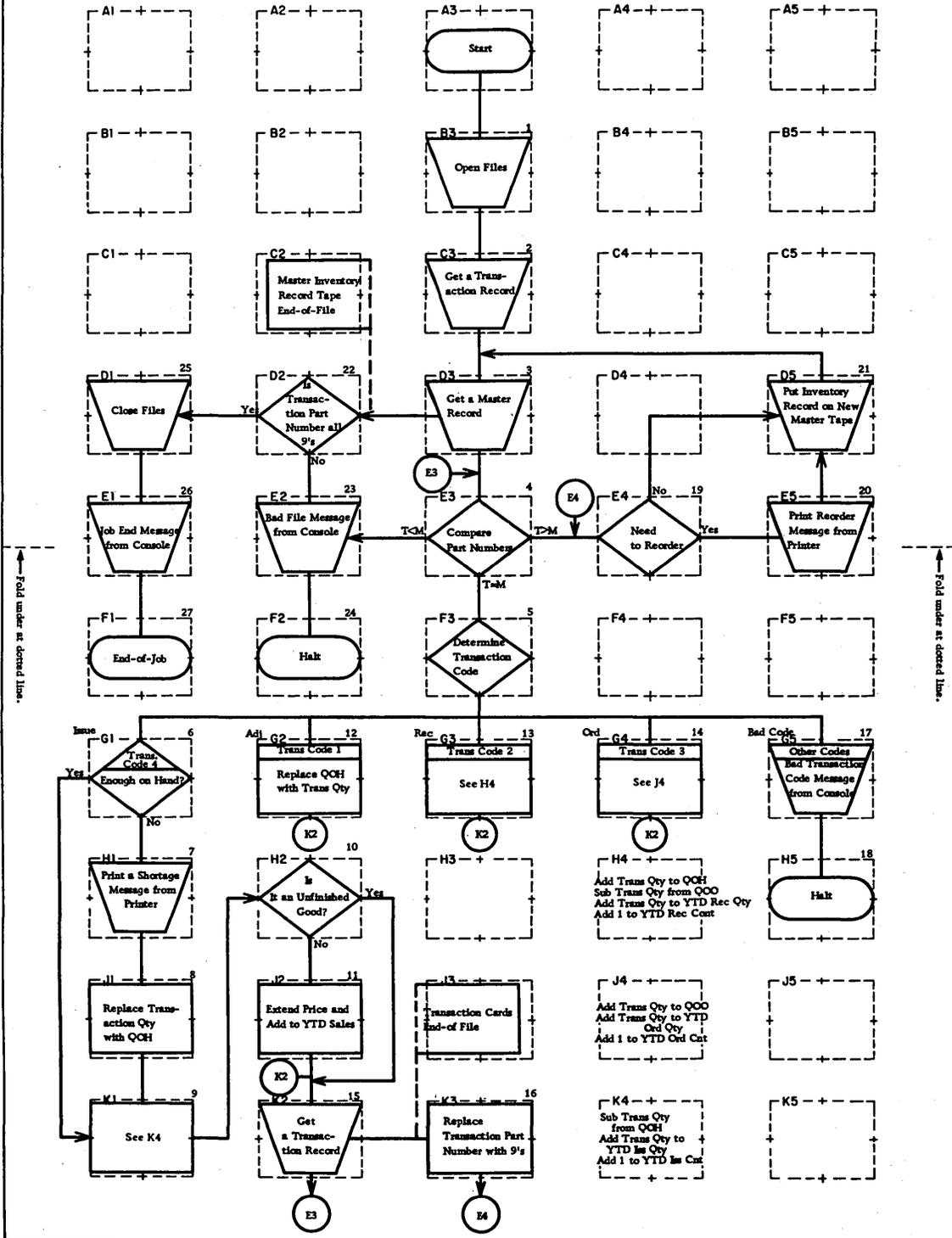


Figure 32.

Situation II

The program flowchart shown in Figure 33 is a detailed portion of a tape merge program. It was referenced on two program charts of lower-level detail by predefined process symbols. This is indicated by references on the left-hand side of the offpage connectors -- "from AF" at blocks A1 and A3 as well as "from AK" at block A5. All program flowchart symbols are used in this chart.

The following techniques and conventions should be noted:

1. The computer program operations are numbered to the top and right of the symbols for easy reference in a narrative.
2. Offpage connectors are used. The references are page number and in-connection or to-location blocks of the worksheet. The from-connection is indicated by page number.
3. The connector symbols are used in place of flowlines which would cross other flowlines. The reference numbers are the in-connection or to-location blocks of the worksheet.
4. Arrowheads are used whenever the flow direction is not from top to bottom or left to right.
5. The predefined process symbol is used to denote that an additional program flowchart is included which defines this particular process in detail.
6. The program modification symbol is used to indicate that an address in an instruction is to be modified.

Situation III

The amount of detail required in a program flowchart depends upon the need. A set of multilevel charts is produced when a precise picture of program logic at a high level of detail is required. This approach may be likened to map-drawing techniques -- for example, starting with an all-inclusive map and exploding sections of it on succeeding maps, each map showing greater detail.

The technique of presenting a complete picture on each chart is called modular program flowcharting. It stresses the logic of a program, component routines and subroutines. Any portion of the flowchart may be shown in more detail on a

succeeding chart.

The first flowchart of the set depicts the overall logic of the run -- the main line of the program. The major logical elements and input/output functions constituting the main line of the program are shown. In addition, the relationship of one function to the other major components of the program is shown. Subsequent pages show the detailed explosion of these major functions.

A typical file maintenance run may require as many as 80 flowcharts. To illustrate the technique of modular flowcharting, four of these charts are shown in Figures 34, 35, 36 and 37.

The first chart (Figure 34) is the overall picture of the entire run. It is the highest-level chart, showing the main-line routine, all major logical elements and input/output functions. The processing blocks where the striping convention is used indicate that a more detailed flowchart exists. The identification (chart number and to-location block) is placed above the line and the brief description is placed below the line.

The "post transaction" processing block (indicated by the shaded area) is exploded on chart BC, to-location block B1 shown in Figure 35. This flowchart shows the first level of detail for the "post transaction" routine. Note that all legs of the flowchart return to the preceding level. This is indicated by the offpage connectors labeled AA G4 (chart number and to-location block).

The "cash payment" processing block (indicated by the shaded area) is exploded in Figure 36. This is the second level of detail for the "post transaction" routine. Normally, all legs of the flowchart return to the preceding level. However, because the cash payment block on the preceding level was the last processing block on the chart, all legs on this chart return to the level before the last.

The "test due date" processing block (indicated by the shaded area) is exploded in Figure 37. This is the third level of detail for the "post transaction" routine. Since no further detail is required, no processing blocks on this flowchart are striped. The legs of this chart return to the preceding level indicated by the offpage connectors.

The end result of this modular technique is a telescoping effect with clarity of thought and flow preserved throughout.

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Programmer: _____ Program No.: _____ Date: 17 JUL 6-
 Chart ID: D4 Chart Name: TYPICAL FLOWCHART Program Name: _____ Page: _____

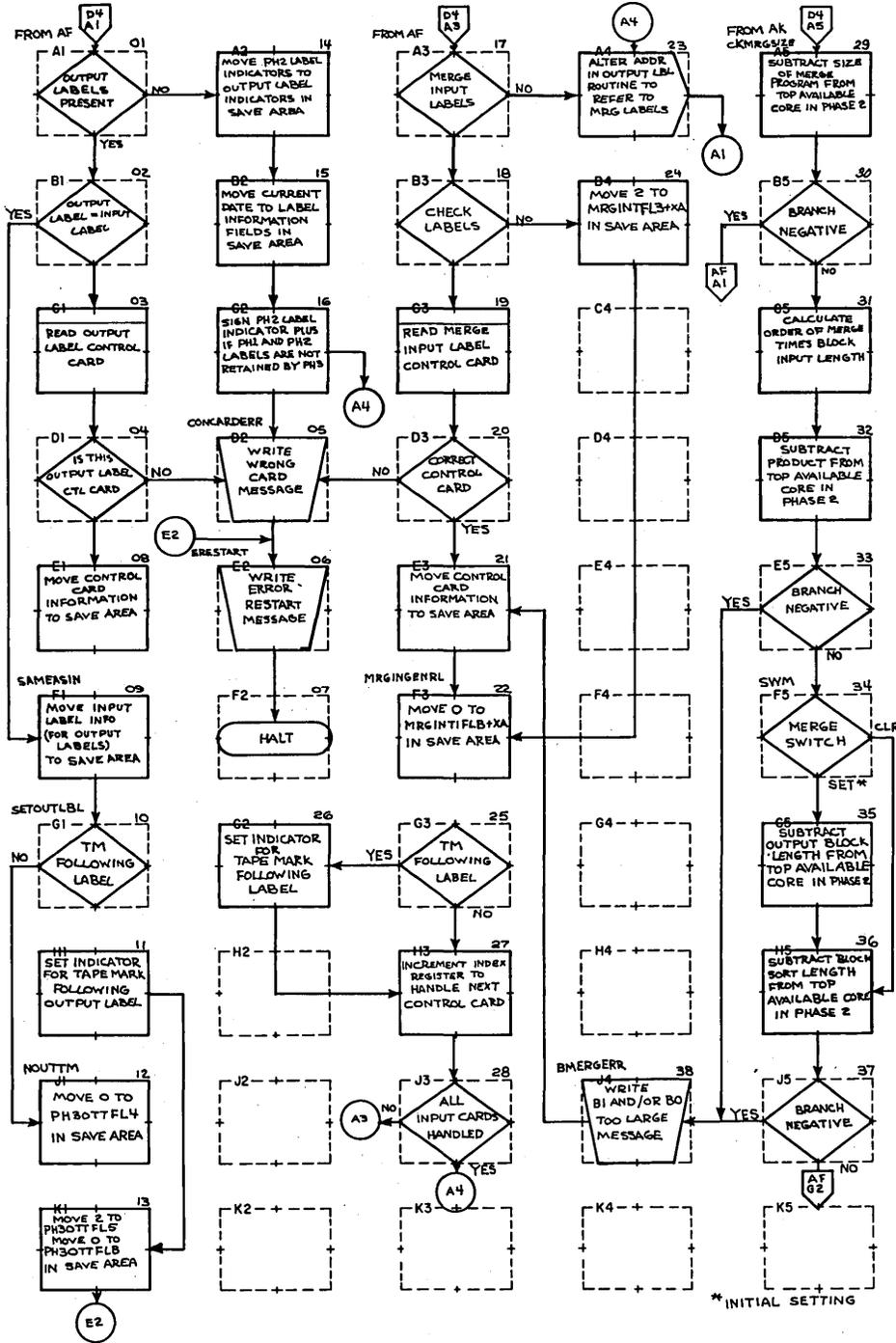


Figure 33.

IBM Flowcharting Worksheet

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Programmer: _____ Program No.: _____ Date: _____
 Chart ID: AA Chart Name: Entire Run Program Name: Customer Billing File Maintenance Page: AA

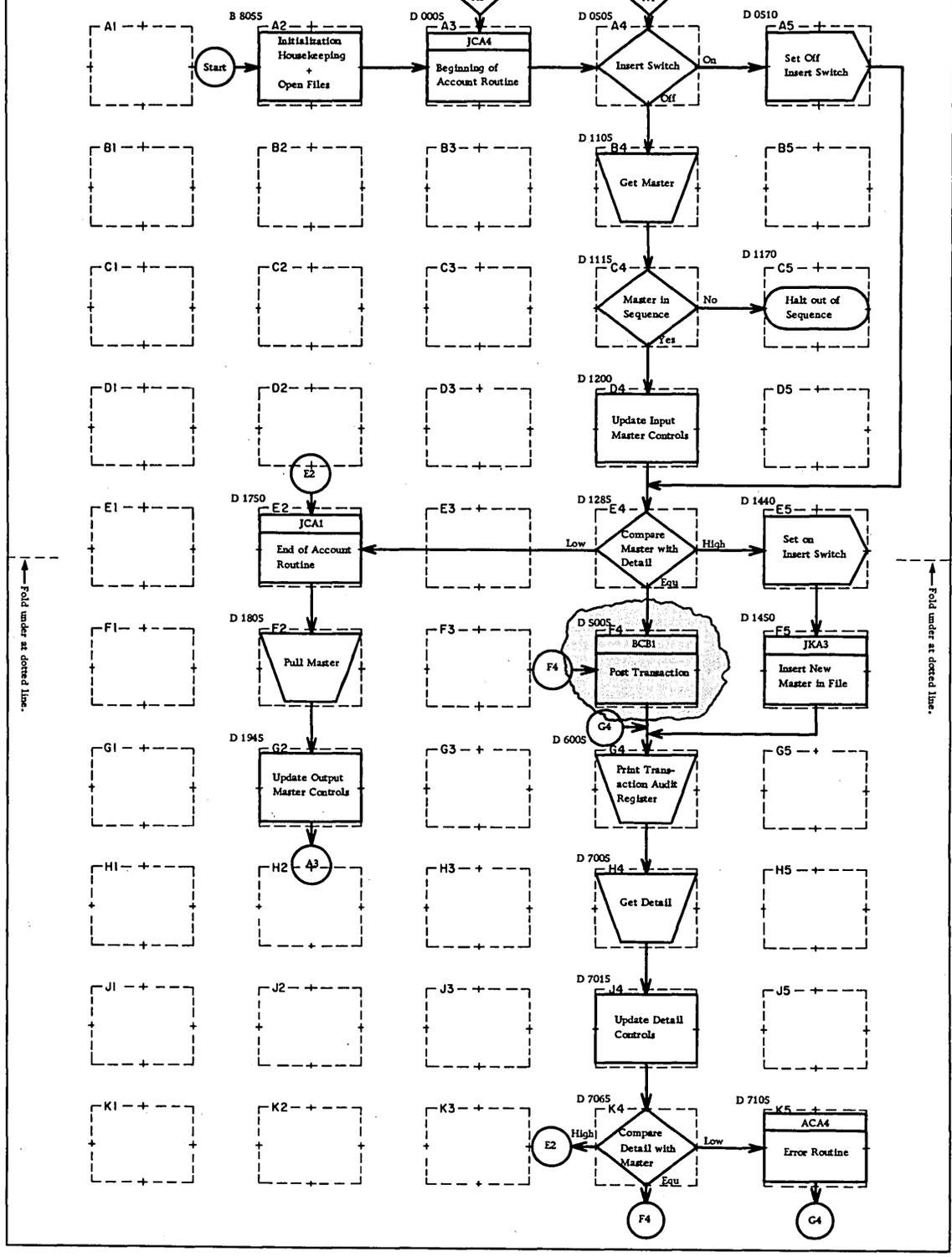


Figure 34.

IBM Flowcharting Worksheet

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X10-9021-1

Programmer: _____ Program No.: _____ Date: _____
 Chart ID: BC Chart Name: Post Transaction Program Name: Customer Billing File Maintenance Page: BC

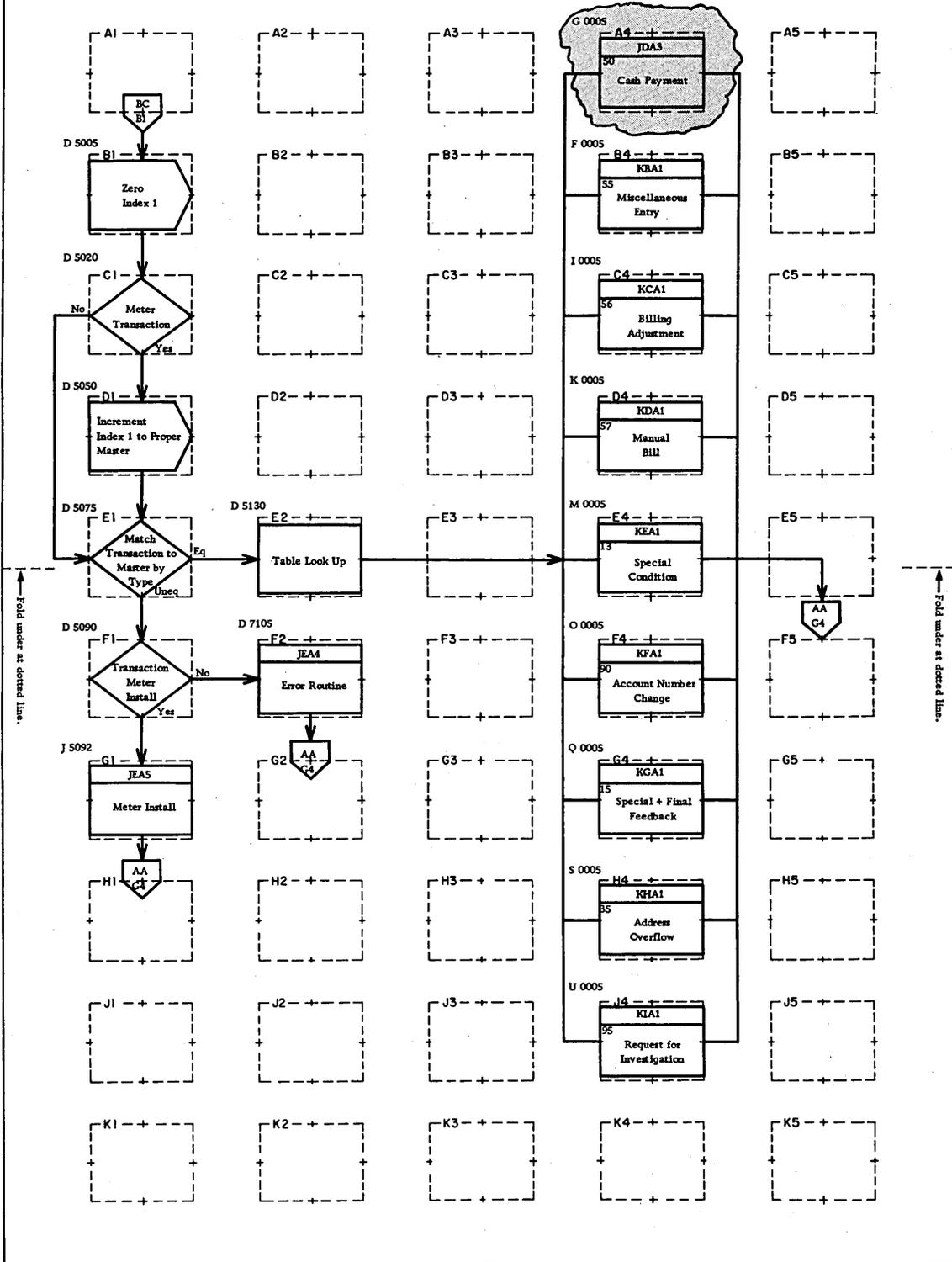


Figure 35.

IBM Flowcharting Worksheet

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X20-8021-1

Programmer: _____ Program No.: _____ Date: _____
 Chart ID: JD Chart Name: Cash Payment Program Name: Customer Billing File Maintenance Page: JD

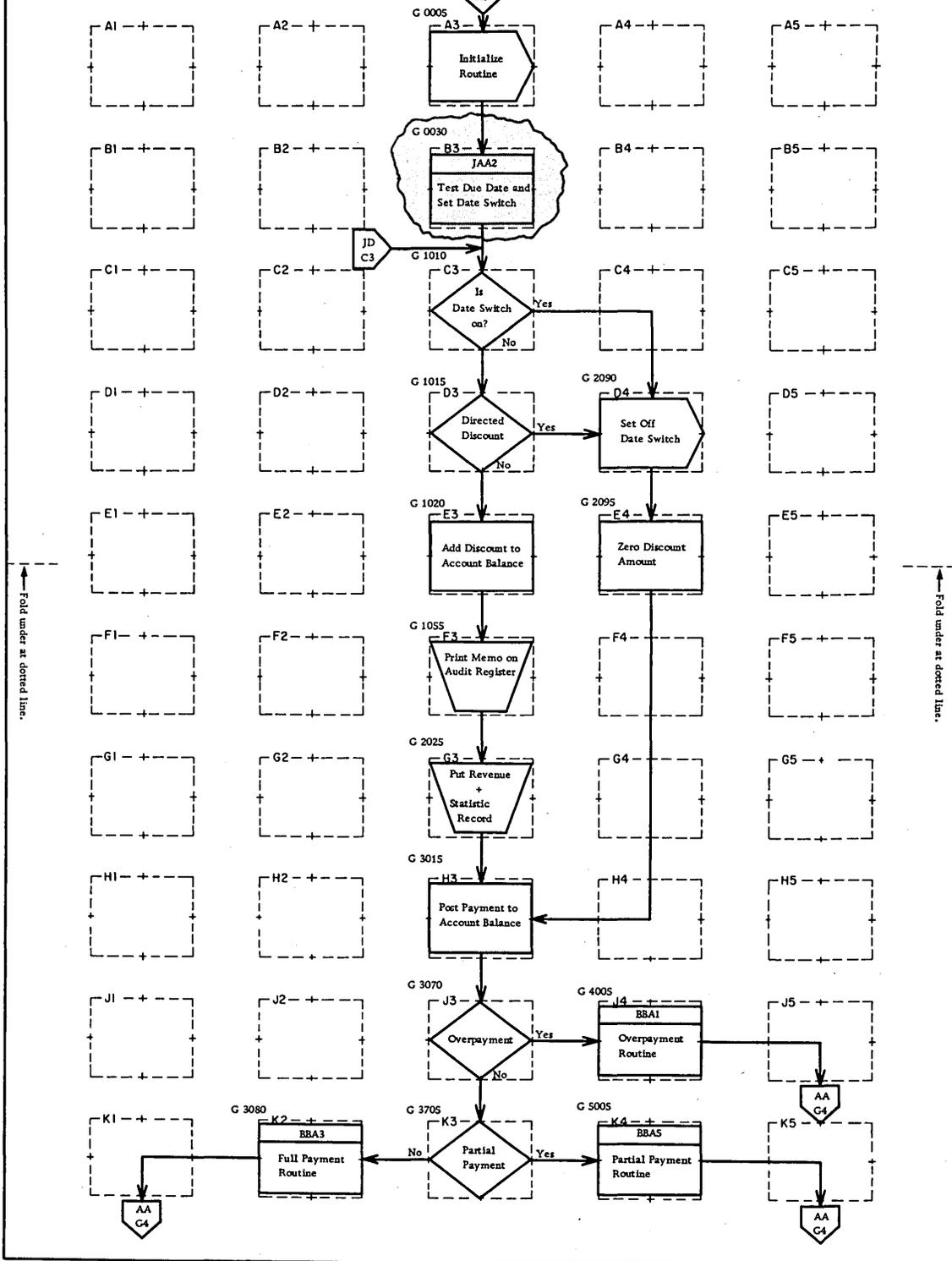


Figure 36.

IBM Flowcharting Worksheet

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X20-8021-1

Programmer: _____ Program No.: _____ Date: _____
 Chart ID: JA Chart Name: Due Date Test Program Name: Customer Billing File Maintenance Page: JA

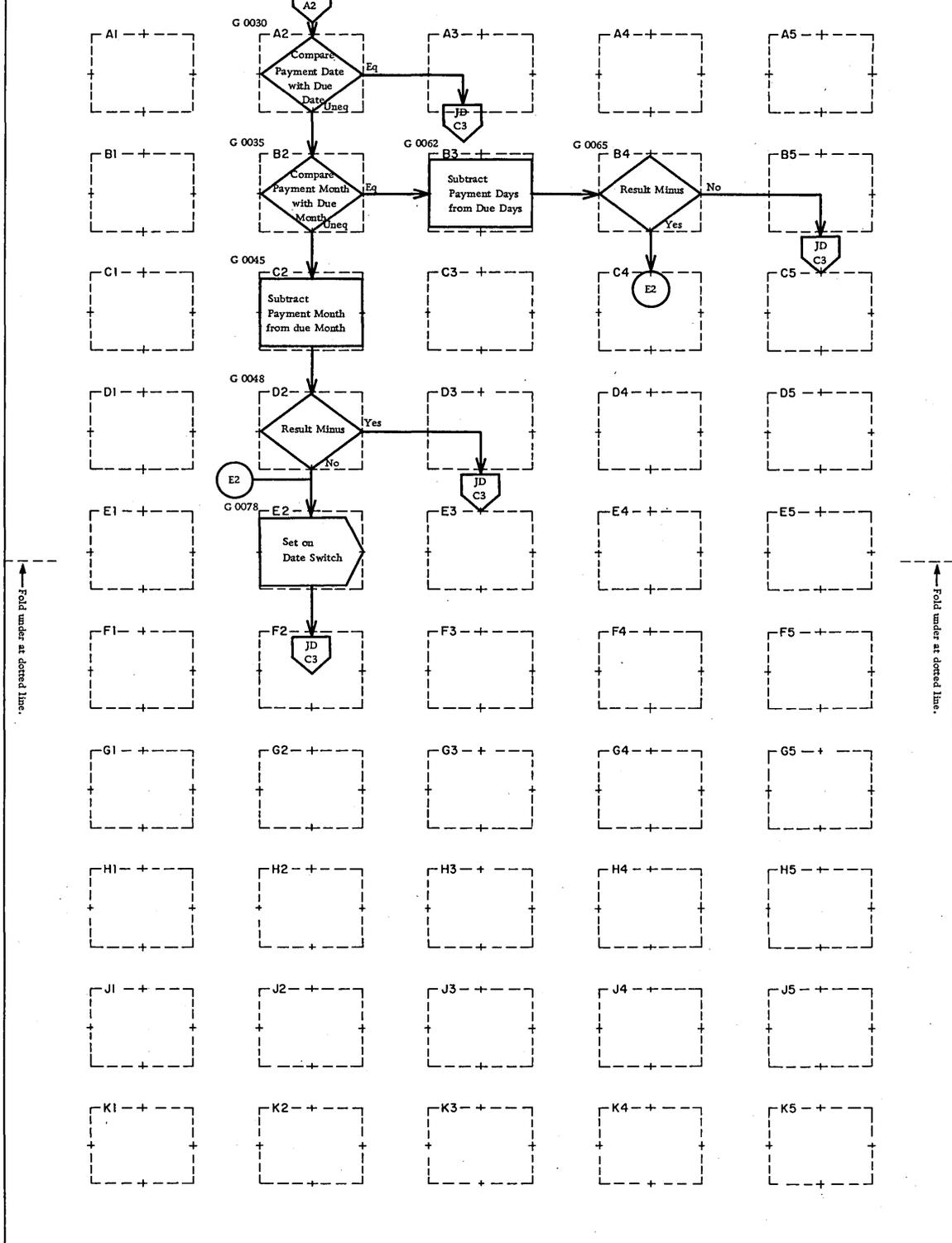


Figure 37.

Situation IV

As pointed out earlier, the peculiarities of machine logic will probably necessitate changes in program logic, requiring a flowchart to be redrawn. During testing, installation and operation of the procedure, necessary modifications of the program will also require redrawing the flowchart.

The redrawing can be done manually, but it is very time-consuming and can result in errors. With the use of IBM Autochart, program flowcharts drawn in a prescribed manner can be produced

automatically and, once produced, can be changed or modified with a minimum of effort.

The program flowchart shown in Figure 38 is the Autochart of Figure 33. It was produced in four basic steps:

1. Rough draft on a flowcharting worksheet
2. Coding sheets coded for the chart (Figure 39 a & b)
3. The input listing for the chart (Figure 40)
4. The finished Autochart

For further details, refer to IBM SRL Manual "7070/7074 Autochart Program" (C28-6772).

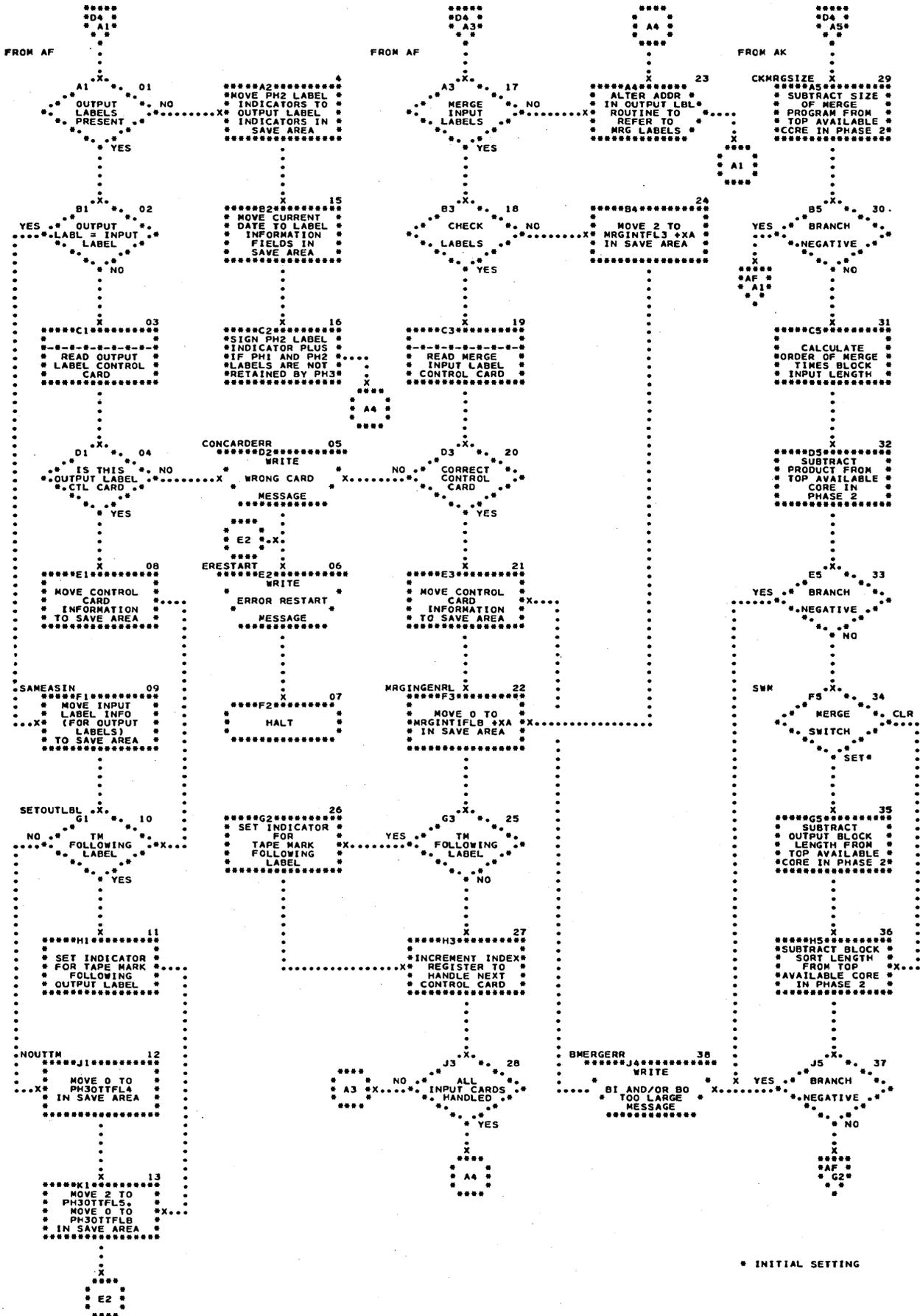


Figure 38.



AUTOCHART CODING SHEET

Chart Ident D4
Program Name AUTOCHART

CHART HEADER (1), BLOCK LAYOUT (2), BLOCK TEXT (3)
Chart Name TYPICAL CHART

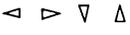
Page of
Date 7/17/63
Programmer J. DOE

CHART IDENT		Program Name										Chart Name										Programmer										Date										NEW																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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22	1223	1224	1225	1226	1227	1228	1229	1230	1231	1232	1233	1234	1235	1236	1237	1238	1239	1240	1241	1242	1243	1244	1245	1246	1247	1248	1249	1250	1251	1252	1253	1254	1255	1256	1257	1258	1259	1260	1261	1262	1263	1264	1265	1266	1267	1268	1269	1270	1271	1272	1273	1274	1275	1276	1277	1278	1279	1280	1281	1282	1283	1284	1285	1286	1287	1288	1289	1290	1291	1292	1293	1294	1295	1296	1297	1298	1299	1300	1301	1302	1303	1304	1305	1306	1307	1308	1309	1310	1311	1312	1313	1314	1315	1316	1317	1318	1319	1320	1321	1322	1323	1324	1325	1326	1327	1328	1329	1330	1331	1332	1333	1334	1335	1336	1337	1338	1339	1340	1341	1342	1343	1344	1345	1346	1347	1348	1349	1350	1351	1352	1353	1354	1355	1356	1357	1358	1359	1360	1361	1362	1363	1364	1365	1366	1367	1368	1369	1370	1371	1372	1373	1374	1375	1376	1377	1378	1379	1380	1381	1382	1383	1384	1385	1386	1387	1388	1389	1390	1391	1392	1393	1394	1395	1396	1397	1398	1399	1400	1401	1402	1403	1404	1405	1406	1407	1408	1409	1410	1411	1412	1413	1414	1415	1416	1417	1418	1419	1420	1421	1422	1423	1424	1425	1426	1427	1428	1429	1430	1431	1432	1433	1434	1435	1436	1437	1438	1439	1440	1441	1442	1443	1444	1445	1446	1447	1448	1449	1450	1451	1452	1453	1454	1455	1456</

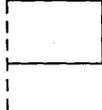
D4 2A1	01 D T	D4A1SRA2L NO	BBIT YES		
D4 2A2	14 P BB2T				
D4 2A3	17 D RA4L NO	BB3T YES	T	D4A3S	
D4 2A4	23 M RAIT	A1 T			
D4 2A5	CKMRGSI29 P T	D4A5SBB5T			
D4 2B1	02 D LFIL YES	BC1T NO			
D4 2B2	15 P BC2T				
D4 2B3	18 D RB4L NO	BC3T YES			
D4 2B4	24 P BF3R				
D4 2B5	30 D LXXX YES	AFAIRBC5T NO			
D4 2C1	03 S BDIT				
D4 2C2	16 P RA4T	A4 T			
D4 2C3	19 S BD3T				
D4 2C5	31 P BD5T				
D4 2D1	04 D RD2L NO	BE1T YES			
D4 2D2	CONCARDERR05 I BE2T				
D4 2D3	20 D LD2R NO	BE3T YES			
D4 2D5	32 P BE5T				
D4 2E1	08 P RG1R				
D4 2E2	ERESTART 06 I BF2T				
D4 2E3	21 P BF3T				
D4 2E5	33 D LJ4RJYES	BF5T NO			
D4 2F1	SAMEASIN 09 P BG1T				
D4 2F2	07 H				
D4 2F3	MARGINENRL22 P BG3T				
D4 2F5	SWM 34 D RH5R CLR	BG5T SET*			
D4 2G1	SETOUTLBL 10 D LJ1L NC	BH1T YES			
D4 2G2	26 P BH3L				
D4 2G3	25 D LG2R YES	BH3T NO			
D4 2G5	35 P BH5T				
D4 2H1	11 P RK1R				
D4 2H3	27 P BJ3T				
D4 2H5	36 P BJ5T				
D4 2J1	NOUTTM 12 P BK1T				
D4 2J3	28 D LA3T NO	A3 SBA4T YES A4 S			
D4 2J4	BMERGERR 38 I LE3R	N			
D4 2J5	37 D BXXX NC	AFG2SLJ4R YES			
D4 2K1	13 P BE2TJ	E2 F			
D4 3A1	OUTPUT	LABELS	PRESENT		
D4 3A2	MOVE PH2 LABEL INDICATORS TO	OUTPUT LABEL	INDICATORS IN	SAVE AREA	
D4 3A3	MERGE	INPUT	LABELS		
D4 3A4	ALTER ADDR	IN OUTPUT LBL	ROUTINE TO	REFER TO	MRG LABELS
D4 3A5	SUBTRACT SIZE	OF MERGE	PROGRAM FROM	TOP AVAILABLE	CORE IN PHASE 2
D4 3B1	OUTPUT	LABL = INPUT	LABEL		
D4 3B2	MOVE CURRENT	DATE TO LABEL	INFORMATION	FIELDS IN	SAVE AREA
D4 3B3	CHECK		LABELS		
D4 3B4	MOVE 2 TO	MRGINTFL3 +XA	IN SAVE AREA		
D4 3B5	BRANCH		NEGATIVE		
D4 3C1		READ OUTPUT	LABEL CONTROL	CARD	
D4 3C2	SIGN PH2 LABEL INDICATOR PLUS	IF PH1 AND PH2	LABELS ARE NOT	RETAINED BY PH3	
D4 3C3		READ MERGE	INPUT LABEL	CONTROL CARD	
D4 3C5	CALCULATE	ORDER OF MERGE	TIMES BLOCK	INPUT LENGTH	
D4 3D1	IS THIS	OUTPUT LABEL	CTL CARD		
D4 3D2	WRITE	WRCNG CARD		MESSAGE	
D4 3D3	CORRECT	CONTROL	CARD		
D4 3D5	SUBTRACT	PRODUCT FROM	TOP AVAILABLE	CORE IN	PHASE 2
D4 3E1	MOVE CONTROL	CARD	INFORMATION	TO SAVE AREA	
D4 3E2	WRITE	ERROR RESTART		MESSAGE	
D4 3E3	MOVE CONTROL	CARD	INFORMATION	TO SAVE AREA	
D4 3E5	BRANCH		NEGATIVE		
D4 3F1	MOVE INPUT	LABEL INFO	(FOR OUTPUT	LABELS)	TO SAVE AREA
D4 3F2		HALT			
D4 3F3	MOVE 0 TO	MRGINTFLB +XA	IN SAVE AREA		
D4 3F5	MERGE		SWITCH		
D4 3G1	TM	FOLLOWING	LABEL		
D4 3G2	SET INDICATOR	FOR	TAPE MARK	FOLLOWING	LABEL
D4 3G3	TM	FOLLOWING	LABEL		
D4 3G5	SUBTRACT	OUTPUT BLOCK	LENGTH FROM	TOP AVAILABLE	CORE IN PHASE 2
D4 3H1	SET INDICATOR	FOR TAPE MARK	FOLLOWING	OUTPUT LABEL	
D4 3H3	INCREMENT INDEXREGISTER TO		HANDLE NEXT	CONTROL CARD	
D4 3H5	SUBTRACT BLOCK	SORT LENGTH	FROM TOP	AVAILABLE CORE	IN PHASE 2
D4 3J1	MOVE 0 TO	PH30TFL4	IN SAVE AREA		
D4 3J3	ALL	INPUT CARDS	HANDLED		
D4 3J4	WRITE	BI AND/OR BO	TOO LARGE	MESSAGE	
D4 3J5	BRANCH		NEGATIVE		
D4 3K1	MOVE 2 TO	PH30TFL5	MOVE 0 TO	PH30TFLB	IN SAVE AREA
D4 4F4	0601E40801E30823				
D4 4J4	0801F41001				
D4 9A1	0101 FROM AF				
D4 9A3	0101 FROM AF				
D4 9A5	0101 FROM AK				
D4 9K5	1401 * INITIAL SETTING				

Figure 40.

FLOWCHARTING SYMBOLS AND THEIR DESCRIPTIONS

PROGRAM FLOWCHART SYMBOLS	
SYMBOL	REPRESENTS
	PROCESSING A group of program instructions which perform a processing function of the program.
	INPUT/OUTPUT Any function of an input/output device (making information available for processing, recording processing information, tape positioning, etc.).
	DECISION The decision function used to document points in the program where a branch to alternate paths is possible based upon variable conditions.
	PROGRAM MODIFICATION An instruction or group of instructions which changes the program.
	PREDEFINED PROCESS A group of operations not detailed in the particular set of flowcharts.
	TERMINAL The beginning, end, or a point of interruption in a program.
	CONNECTOR An entry from, or an exit to, another part of the program flowchart.
	OFFPAGE CONNECTOR A connector used instead of the connector symbol to designate entry to or exit from a page.
	FLOW DIRECTION The direction of processing or data flow.

SUPPLEMENTARY SYMBOL FOR SYSTEM AND PROGRAM FLOWCHARTS

	ANNOTATION The addition of descriptive comments or explanatory notes as clarification.
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SYSTEM FLOWCHART SYMBOLS	
PROCESSING  A major processing function.	INPUT/OUTPUT  Any type of medium or data.
PUNCHED CARD  All varieties of punched cards including stubs.	PERFORATED TAPE  Paper or plastic, chad or chadless.
DOCUMENT  Paper documents and reports of all varieties.	TRANSMITTAL TAPE  A proof or adding machine tape or similar batch-control information.
MAGNETIC TAPE 	DISK, DRUM, RANDOM ACCESS 
OFFLINE STORAGE  Offline storage of either paper, cards, magnetic or perforated tape.	DISPLAY  Information displayed by plotters or video devices.
ONLINE KEYBOARD  Information supplied to or by a computer utilizing an online device.	SORTING, COLLATING  An operation on sorting or collating equipment.
CLERICAL OPERATION  A manual offline operation not requiring mechanical aid.	AUXILIARY OPERATION  A machine operation supplementing the main processing function.
KEYING OPERATION  An operation utilizing a key-driven device.	COMMUNICATION LINK  The automatic transmission of information from one location to another via communication lines.
FLOW 	The direction of processing or data flow.