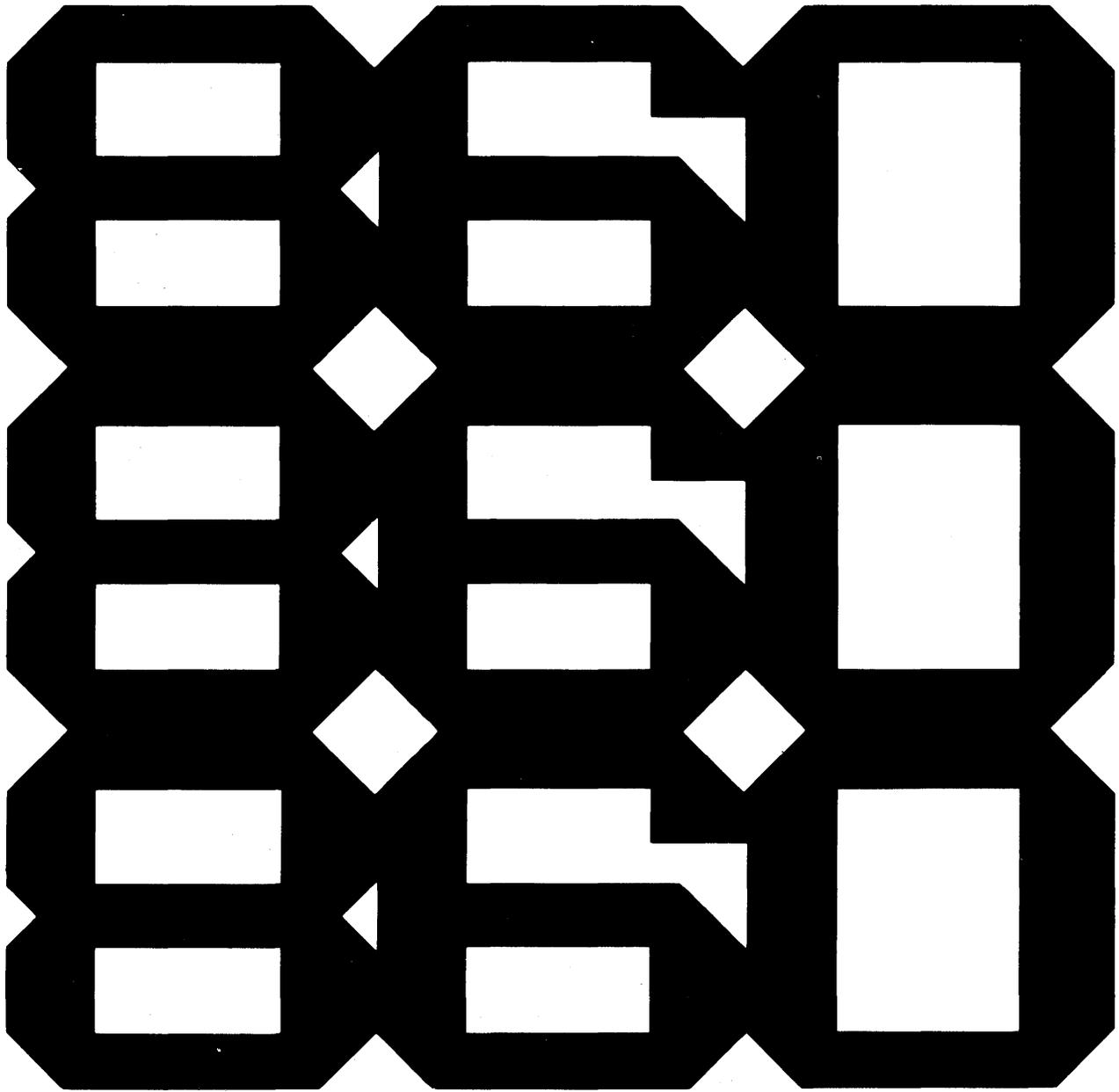


Validator.



XEROX[®]
Validator[®]

SPELLING VERIFICATION PROGRAM
INSTRUCTIONS

TO THE USER

Validator is a proofreading program that checks spelling and enables you to correct errors. This instruction manual is designed for the Phoenix version of *Validator*. This manual tells you how to use the Phoenix version. We recommend that you first read the entire manual and then go back and follow the step-by-step instructions as you begin to work with the program. The manual also has an index at the back to help you find topics and details quickly.

WARNING

Validator is copyrighted and patented by Software Concepts Incorporated of Stamford, Connecticut. Any duplication or attempted duplication of any part or whole of the *Validator* program is strictly prohibited by law. Software Concepts Incorporated reserves all its rights as guaranteed specifically by the United States of America, Canada, and Great Britain. Additionally, Software Concepts Incorporated reserves all its rights as defined by International Law.

U.S. Patent 4,383,307
Software Concepts, Incorporated
Stamford, Connecticut 06906

Patent Pending
in Canada and the United Kingdom
Software Concepts, Incorporated
Stamford, Connecticut 06906

© 1981 **Software Concepts, Incorporated**
Stamford, Connecticut 06906

Documentation developed and produced
by
Concept Industries Incorporated
Stamford, Connecticut 06906

Documentation
© 1983 **Software Concepts Incorporated**
Stamford, Connecticut

Validator is the registered trademark
of
Software Concepts, Incorporated
Stamford, Connecticut

The Phoenix System is patent pending
1983, **Software Concepts Incorporated**
Stamford, Connecticut 06906

Xerox® 860® program implementation
written and copyrighted by
1983 **Software Concepts, Incorporated**
Stamford, Connecticut

Xerox and 860 are registered trademarks
of
Xerox Corporation
Dallas, Texas

Printed in the USA

Eighth Printing

ORDER NO. 610P72476

CONTENTS

1. Validator: An Overview 1

The <i>Validator</i> Disc	1
The Phoenix	1
Proofreading With <i>Validator</i>	1
<i>Pass 1</i>	1
<i>Pass 2</i>	1
Personal Word Lists	2
Errors	2

2. Adding Validator to Your System Disc 3

Before You Begin	3
<i>The Procedure</i>	3

3. Using Validator 7

Getting Ready to Proofread	7
<i>The Discs You Need</i>	7
<i>Pre-Proofreading Checklist</i>	7
Pass 1	7
<i>How to Begin Pass 1</i>	7
<i>During Pass 1</i>	8
<i>After Pass 1</i>	8
<i>If No Errors</i>	8
<i>To Go to Pass 2</i>	9
Pass 2	9
<i>How to Highlight and Correct Errors</i>	9
<i>During Pass 2</i>	10
<i>How to Stop Proofreading</i>	10
<i>How to Skip Pass 1</i>	11
<i>Proofreading Another Document</i>	11
<i>Proofreading and Printing Simultaneously</i>	12

4. Work With Personal Word Lists	13
Adding Words To a Personal Word List	13
Helpful Facts When Using Personal Word Lists	13
Editing and Printing Personal Word Lists	14
Some Reasons to Use Personal Word Lists	14
<i>Proper Nouns</i>	14
<i>Technical Terms</i>	14
<i>Abbreviations and Acronyms</i>	15
Creating a Personal Word List Library	15
5. Words, “Non-Words,” and Errors	17
Words	17
<i>Hyphens As Separators</i>	17
Non-Words	18
Errors	18
6. Prompts and Error Messages	19
Prompts	19
<i>While Adding the Validator Software to the System Disc</i>	19
<i>While Proofreading a Document</i>	19
Error Messages	20
7. Unlocking the Phoenix Version of Validator	21
Double-Sided and Single-Sided Discs	21
Before You Begin	21
<i>The Procedure</i>	21
8. Creating a New System Disc	27
Before You Begin	27
<i>The Procedure</i>	27
Index	31

1

VALIDATOR: AN OVERVIEW

Validator is a proofreading program that checks spelling and enables you to correct errors.

The Validator Disc

The *Validator* master disc contains the *Validator* software and a 100,000 word dictionary. Before you use the *Validator*, you must add the *Validator* software from the *Validator* master disc to your system disc. Part 2 of this manual gives you step-by-step instructions for creating a new system disc.

The Phoenix

The Phoenix is a version of the *Validator* which allows you to experience all the capabilities of the program for a limited period of time. You can verify 10 documents with the Phoenix version. After the 10 verifications you will no longer be able to access the *Validator* Spelling Verification Program. All of the remaining features on your system disc will function normally and you can continue to use the system disc indefinitely.

If you purchase the *Validator* Spelling Verification Program, a password will be forwarded to you. After receiving the password, you will modify the system disc by typing in the password. In this way, you unlock the *Validator* Spelling Verification Program. You only need to perform this modification once. After this modification the *Validator* disc becomes a standard master disc and you again can use your system disc to verify documents.

Proofreading With Validator

Once you have added the *Validator* software to your system disc, you can proofread documents for misspellings. *Validator* proofreads a document in two *passes*. You place the document on the Active List and select the Validate Instruction Block. You can begin *Pass 1*.

Pass 1

Validator “passes through” the document and compares each word with the 100,000 words in its dictionary. If a word is not in the dictionary, then *Validator* records the word as an error. When it has checked all the words in the document, you begin *Pass 2*.

Pass 2

Validator highlights each error it has found. For each error, you have three choices. You can

1. Correct the word and go to the next error.

2. Leave the word as it is and go to the next error.
3. Add the word to the Personal Word List and go to the next error.

You complete Pass 2 when *Validator* has shown you all the errors that it has found. You then store the document as you normally do.

Personal Word Lists

A good, general vocabulary contains about 5,000 words. Since the *Validator* dictionary contains 100,000 words, you can be sure that most of the words you type are in it. However, some words, such as proper nouns and terms unique to an industry or profession, are not in the *Validator* dictionary. To add these words to the dictionary, you use Personal Word Lists. (Part 5 describes Personal Word Lists in more detail.)

Errors

When you proofread a document, *Validator* tries to find each word either on a Personal Word List or in the *Validator* dictionary. If it does not find the word, then it will highlight the word as an *error*.

Validator checks for misspellings and typos only. It does not highlight grammatical mistakes or incorrect or unconventional usages. If you typed the wrong word but spelled it correctly, then *Validator* will not record it as an error. For example, if you have typed “effect” when you intended “affect,” *Validator* will skip over it. *Validator* does not distinguish between uppercase and lowercase letters. (For a full discussion of how *Validator* defines words and errors, see Part 6.)

2

ADDING VALIDATOR TO YOUR SYSTEM DISC

Before you use *Validator*, you must add the software from the *Validator* master disc to your system disc.

The steps you use to add the *Validator* software to your system disc are similar to the standard 860 procedure. Before you add the *Validator* software to your system disc, you may want to create a new system disc. (Part 8 summarizes the instructions for creating a new system disc from your 860 master disc.)

Before You Begin

For this procedure, you need the 6.2 or 6.3 Word Processing master disc for your 860, the *Validator* master disc, and your system disc.

- Make sure you are using the *Validator* master disc on the correct 860. (When you add the *Validator* software to your system disc, the *Validator* master disc locks to your 860 and then cannot be used on any other 860.)
- Make sure that there are no discs in the controller and that each disc (the Word Processing master disc, the *Validator* master disc, and the system disc) has the write-protect-notch covered.

The Procedure

1. **Insert the *Word Processing* master disc in the *right* station.**
2. **Turn on the 860.** (If it is already on, press **RESTART**.)

The 860 displays the message:

XEROX

Next, the 860 displays the message:

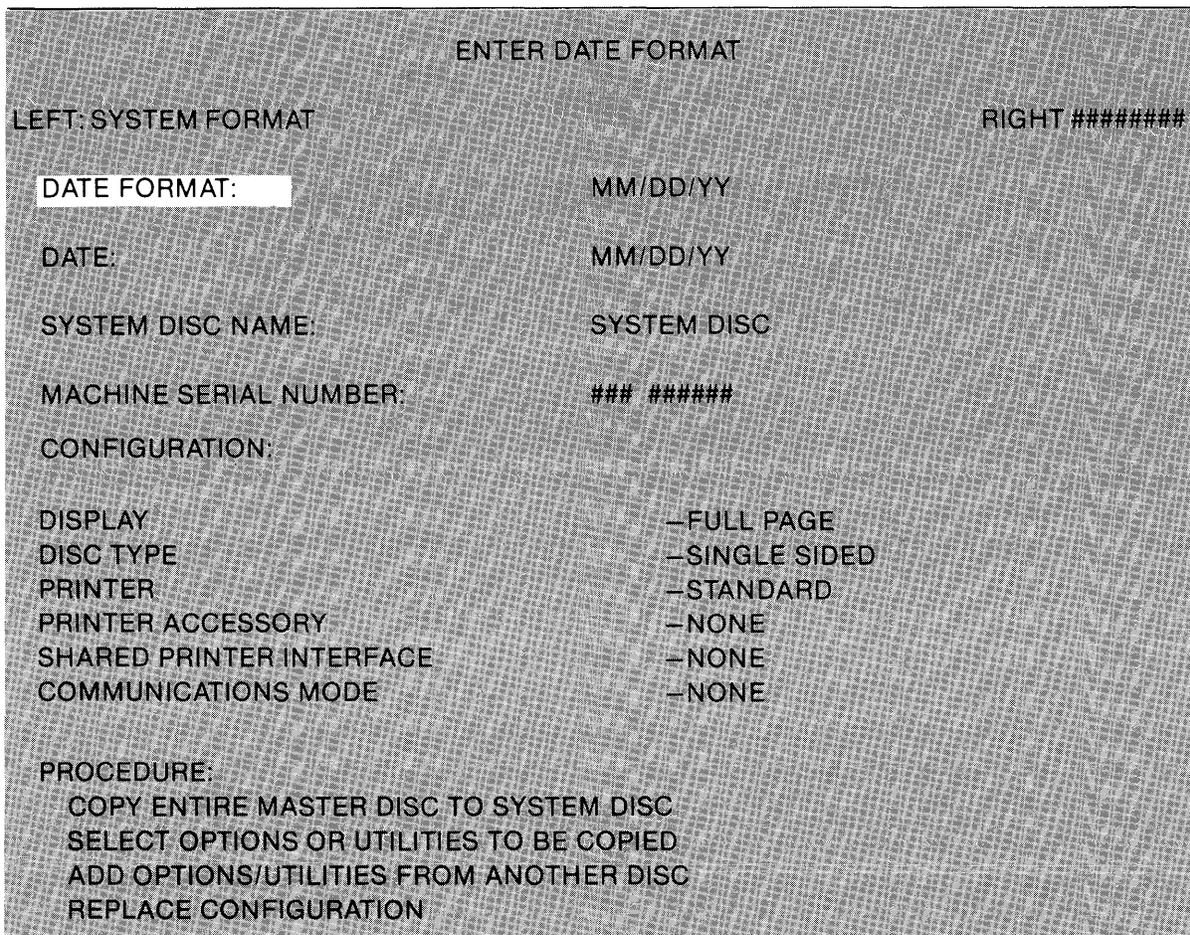
LOADING--PLEASE WAIT

Then, the 860 displays the message:

INSERT THE DISC TO BE CREATED OR MODIFIED--THEN ACCPT.

3. **Insert the system disc into the *left* station and press **ACCPT**.**

The 860 displays the Disc Creation and Modification page and highlights the DATE FORMAT line. The Command Line prompts you to ENTER DATE FORMAT.



4. Use LINE to highlight DATE and then type today's date.

5. Use LINE to highlight the procedure:

ADD OPTIONS/UTILITIES FROM ANOTHER DISC?

Then press **ACCPT**. The 860 displays the message:

REMOVE MASTER DISC

6. Remove the Word Processing master disc.

The 860 displays the message:

INSERT NEXT MASTER DISC--ACCPT TO CONTINUE

7. Insert the *Validator* master disc into the right station and press **ACCPT.**

After a few seconds, the 860 displays the message **CHECKING OPTIONS/UTILITIES—PLEASE WAIT**. Then it displays the Options and Utility Selection page. The page lists **SPELL CHECK** on the left of the screen and the system disc software on the right:

OPTIONS AND UTILITY SELECTION					
MASTER DISC: VALIDATOR			SYSTEM DISC: VAL SYS		
OPTION & UTILITY NAMES	REVISION LEVEL	SECTORS	OPTION & UTILITY NAMES	REVISION LEVEL	SECTORS
SPELL CHECK	H2.200	15	OPERATING SYSTEM	H6.200	145
			WORD PROCESSING	H6.200	242
			INITIALIZE	H6.200	14
			DUPLICATE	H6.200	13
			RECONSTRUCT	H6.200	18
			RENAME	H6.200	11
			BACKUP INDEX	H6.200	19
			CONVERT	H6.200	62
			RECOVER	H6.200	15

In the Command Line, the 860 displays the message:

RECORD OPTIONS/UTILITIES ON SYSTEM DISC?

8. Press **STOP** to remove the message RECORD OPTIONS/UTILITIES ON SYSTEM DISC?

The 860 then highlights SPELL CHECK.

9. Press **MARK** to select the option SPELL CHECK.

If the 860 did not highlight SPELL CHECK, then use **LINE** to highlight it. Then press **MARK**.

The 860 displays the message:

CHECKING OPTIONS/UTILITIES--PLEASE WAIT

Then the message clears, SPELL CHECK begins to flash, and the 860 displays the message:

RECORD OPTIONS/UTILITIES ON SYSTEM DISC?

10. Press **ACCPT**.

The 860 begins to add the *Validator* software to the system disc. It first displays the message:

RECOVERING DISC SPACE--PLEASE WAIT

Then it displays the message:

CREATING SYSTEM DISC--PLEASE WAIT

When the 860 has finished adding the *Validator* software to the system disc, it displays this message:

ADD OPTIONS/UTILITIES FROM ANOTHER DISC?

11. Press STOP.

The 860 displays the message:

CONTINUE USING MASTER DISC?

12. Press STOP.

The 860 displays the message:

REMOVE MASTER DISC

13. Remove the *Validator* master disc from the right station.

The 860 displays the message:

PRESS RESTART

14. Remove the system disc from the left station and insert it into the right station.

15. Press RESTART.

The 860 displays the message:

LOADING--PLEASE WAIT

Then it displays the System Disc Page and the message:

ENTER DATE

16. Type today's date.

17. Use LINE to highlight SPELL CHECK and then press ACCPT.

The 860 displays the message:

INSERT SYSTEM DISC IN RIGHT STATION--CONTINUE?

18. Press ACCPT. (The system disc is already in the right station.)

The 860 displays the message:

MODIFYING SYSTEM DISC--PLEASE WAIT

Then it displays the message:

INSERT MASTER DISC IN LEFT DRIVE--CONTINUE?

19. Press RESTART to load the software from your system disc as you normally do.

The 860 displays the System Disc Page and Spell Check is no longer listed under OPTIONS. The *Validator* software is now installed on your system disc. When you install the Phoenix version of *Validator* onto your system disc you also install a counter. This counter will allow you to validate documents for a specific number of times. Each time you validate a document you will receive a prompt which will alert you to the remaining number of validations. After you have used all the validations, the system disc will function normally except it will not allow you to validate any more documents. To validate you must input a password which unlocks *Validator*. Software Concepts will provide you with the password, if you purchase *Validator*.

3

USING VALIDATOR

As you know from Part 2, before you can use *Validator*, you must add the *Validator* software to your system disc. Once you have done that, you are ready to proofread documents.

Getting Ready to Proofread

The steps you use to begin proofreading are the ones you normally use to begin work with a document on the 860.

The Discs You Need

- The system disc (containing the *Validator* software).
- The disc containing the documents you want to proofread.
- The *Validator* master disc.

Pre-Proofreading Checklist

- As you normally do, make sure you have inserted the system disc into one station and the disc with the document you want to proofread into the other station.
- As you normally do, make sure you have loaded the word processing software from your system disc.
- Make sure that the document disc has enough free sectors. As with normal editing, *Validator* safeguards your document by creating and working with a copy. Therefore, the disc must have enough room for a copy of the document. For example, to proofread a document that uses 14 sectors you must have at least 14 *free* sectors on the disc.
- Make sure you have stored the document(s) and then listed it on the Active List.
- On the Non-Recordable Format Page, make sure that EDIT REFORMAT and AUTO CARRIER RETURN are on.
- Because *Validator* proofreads the first EDIT document on the Active List, make sure that you list first the name of the document you want to proofread.
- Make sure the Activity page is displayed.

Pass 1

When you have displayed the Activity page, you are ready to proofread the first EDIT document on the Active List. You proofread in two passes. During Pass 1, *Validator* searches for errors. During Pass 2, *Validator* highlights the errors so you can correct them.

How to Begin Pass 1

1. Hold down **CODE** and type **6** to select the **Validate Instruction Block**.

1	2	3	4	5	6	7	8	9	0
	DISPLAY INDEX	DISPLAY PRINT LIST	DISPLAY COMM LIST		VALI- DATOR	PRINT	PRINT INDEX	COMM	GO TO SYSTEM DISC

The 860 displays:

REMOVE SYSTEM DISC--INSERT DICTIONARY DISC

2. Remove the system disc, insert the *Validator* master disc, and press ACCPT.

The 860 displays this message:

VALIDATIONS REMAINING: ## --CONTINUE?

This message will alert you to the number of validations you have left on your Phoenix version of *Validator*.

Press ACCPT.

Pass 1 begins as *Validator* proofreads the first document listed on the Active List.

During Pass 1

During Pass 1, *Validator* proofreads the document. It compares every word in the document with the words in the dictionary and with the words in the Personal Word List. It uses the Activity page to keep you posted as it proofreads.

First, *Validator* tells you how full the Personal Word List is. For example:

PERSONAL WORD LIST IS 09% FULL SN #### - #####

Then, *Validator* displays a running count of the words it is processing and the words it has not found (errors). For example:

WORDS PROCESSED: 214 WORDS NOT FOUND: 4

After Pass 1

When it has completed Pass 1, *Validator* has finished proofreading. It displays the total number of words in the document, the total number of words not found, and asks you if you want to continue. For example:

WORDS PROCESSED: 983 WORDS NOT FOUND: 22 CONTINUE?

If *Validator* has found no errors during Pass 1, you do not need to go on to Pass 2 (since there are no errors to correct). When *Validator* finds no errors, it displays this message:

WORDS PROCESSED: 0 WORDS NOT FOUND: 0 CONTINUE?

If No Errors

1. Press ACCPT.

Because *Validator* has found no errors, it does *not* highlight the name of the proofread document in the Active List and *Validator* does not recall the Personal Word List (PWL) to the Active List.

You can either proofread another document or continue with any of the other word processing functions. To resume proofreading, remove the proofread document from the Active List. Then, *if necessary*, move the next document you want to proofread to the Active List and hold down **CODE** and press **6**. *Validator* always proofreads the first EDIT document on the Active List. If you continue with other word processing functions, *Validator* displays this message:

INSERT DISC (name of system disc)

2. Remove the *Validator* master disc, insert the system disc, and press ACCPT.

The 860 displays this message:

LOADING--PLEASE WAIT

After the message clears, you can proceed with other word processing functions.

To Go to Pass 2

After the message that gives the total number of words and errors in the document, you

1. Press ACCPT to continue.

Validator highlights the name of the document you are proofreading and calls the document PWL to the Active List. It displays this message in the Command Line:

INSERT DISC (name of system disc)

2. Remove the *Validator* master disc, insert the system disc, and press ACCPT.

The 860 displays this message:

LOADING--PLEASE WAIT

After a few seconds, *Validator* displays the first page of the document with an error. You begin Pass 2.

Pass 2

After you pressed **ACCPT** to continue, *Validator* displayed the first page with an error.

How to Highlight and Correct Errors

1. Hold down CODE and press SEARCH to highlight the first error.

Validator highlights the error and positions the cursor on the space after the error. For example:

in 1914, the Colt company manufactured
a revised version of the **gub** used in the

2. Correct the word, skip it, or add it to the Personal Word List (PWL):

- **Correct the word**

Use any word processing method (such as strikeover, delete, or insert). After you have corrected the word, hold down **CODE** and press **SEARCH** in order to highlight the next error.

- **Skip the word**

Hold down **CODE** and press **SEARCH**. *Validator* leaves the word as it is and highlights the next error.

- **Add the word to the Personal Word List**

Hold down **CODE** and press **RPLCE**. *Validator* leaves the word as it is and adds it to the Personal Word List (PWL). It will not stop at any other occurrences of the word during this pass. Also, the *next* time you proofread a document using this Personal Word List (PWL), *Validator* will not highlight the word as an error. Hold down **CODE** and press **SEARCH** to go to the next error.

In our example, if you held down **CODE** and pressed **RPLCE**, then *Validator* would add “gub” to the Personal Word List (PWL) on this disc and skip all remaining occurrences of “gub” during this pass. The next time that you proofread a document using this Personal Word List (PWL), “gub” would be on the Personal Word List (PWL), so *Validator* would not highlight it as an error.

Do not add a misspelled word or a corrected word to the Personal Word List. (Part 4 provides you with a detailed description of Personal Word Lists and how to use them.)

3. **Continue to use CODE SEARCH until you have highlighted all the errors that *Validator* has found during Pass 1.** (You can stop Pass 2 at any time by pressing **STORE**.) If you have highlighted *all* the errors, *Validator* will display this message when you hold down **CODE** and press **SEARCH**:

NOT FOUND

4. **Press STOP.**

You have completed Pass 2. If you wish, you can use any word processing feature to edit the document further.

When you have finished with the document, press **STORE** (as you normally do) to store the revised document.

During Pass 2

- If you correct a word, do not add it to the Personal Word List (PWL) because *Validator* will add the word as it was *before* you corrected it.
- Once you add a word to a Personal Word List (PWL), *Validator* will not stop on that word again no matter how many times it occurs. (However, after you have completed Pass 2, you can display the Personal Word List (PWL) and revise it. See Part 4.)

How to Stop Proofreading

You can stop proofreading at any time during Pass 2 by pressing **STORE**. You can then store the document as you normally do.

How to Skip Pass 1

If you stored a proofread document before completing Pass 2, it is possible to resume Pass 2 at the point where you stored the document. Return the proofread document to the active page.

1. Hold down CODE and type 6 to select the Validate Instruction Block.

The 860 displays:

REMOVE SYSTEM DISC--INSERT DICTIONARY DISC

2. Remove the system disc, insert the *Validator* master disc, and press ACCPT.

The 860 displays this message:

VALIDATIONS REMAINING: #--CONTINUE?

3. Press ACCPT.

The 860 displays this message:

PERSONAL WORD LIST IS 00% FULL: SN ####-#####

4. Press STOP once.

After a few seconds the 860 displays this message:

CONTINUE?

(If you change your mind and decide to continue with Pass 1, press ACCPT.)

5. Press STOP.

The 860 displays this message:

INSERT DISC (name of system disc)--CONTINUE?

6. Remove the *Validator* master disc, insert the system disc, and press ACCPT.

The 860 displays this message:

LOADING--PLEASE WAIT

After a few seconds, *Validator* displays the first page of the document. You now resume Pass 2. Hold down **CODE** and press **SEARCH**. *Validator* will return you to the point in the document where you left off and highlight the next error. Proceed with Pass 2 as you normally would.

Proofreading Another Document

After you have stored the proofread document, you can proofread another document. *Validator* always proofreads the first EDIT document on the Active List. So, to resume proofreading, you move the next document you want to proofread to the beginning of the Active List and hold down **CODE** and type 6.

Proofreading and Printing Simultaneously

You can print a document while proofreading. Simply initiate the print function as you normally do. Then call the document you want to proofread to the Active List and press **CODE** and **6**. *Validator* will proofread the first document on the Active List with a usage of **EDIT**.

While you can queue documents for printing, you cannot queue documents for verification with *Validator*. You may move as many documents as you want to the Active List; but, *Validator* will only proofread the first **EDIT** document on the Active List.

ACTIVE LIST		WORD PROCESSING				
TITLE	TYPE	DISC	ACTIVE	PAGE	USAGE	SECTORS
letter	WP	WORKING	1/	2	PRINT	10
proposal	WP	WORKING	2/	4	EDIT	28
brief	WP	WORKING	1/	6	EDIT	48

Validator will proofread this document first.

Validator will not proofread this document.

It is a good habit to proofread a document and *then* print it. You should never print a specific document while it is being proofread.

4

WORKING WITH PERSONAL WORD LISTS

Each disc contains its own Personal Word List because *Validator* creates it for you the first time you proofread a document.

As you know, when you proofread a document, *Validator* compares each word with:

- The list of 100,000 words in the *Validator* dictionary.
- The Personal Word List on the working disc.

If *Validator* does not find the word on either list, it highlights the word during Pass 2.

On Personal Word Lists you include words, such as proper nouns and technical terms, that are not in the *Validator* dictionary. For example, if you proofread a memo to Ms. Prescott, *Validator* will highlight “Prescott” as an error. If you add “Prescott” to the Personal Word List on the disc that contains the memo, then *Validator* will no longer highlight “Prescott” as an error.

Adding Words To a Personal Word List

- When proofreading a document, you can *add* a word that *Validator* is highlighting.
- Like any other document, you can display a Personal Word List on the screen and then simply add, delete, or edit the words.

Helpful Facts When Using Personal Word Lists

Here is a list of helpful facts for working with Personal Word Lists:

- When you proofread a document on a disc that does not yet contain a Personal Word List, *Validator* creates one.
- The Personal Word List on each disc has the name **PWL**.
- When proofreading a document always guarantee that the Personal Word List (PWL) is not on the active list. *Validator* will automatically bring it to the active list just before Pass 2. If you bring it to the active list before proofreading a document, *Validator* will disregard it and create a new document with the same name (PWL). Additionally, *Validator* will move the original Personal Word List (PWL) to the backup index.

- Each Personal Word List (PWL) can hold up to 2,000 words. It is possible to place more than 2,000 words in the Personal Word List (PWL). However, the proofreading speed during Pass 1 will be slower when you use a Personal Word List (PWL) with more than 2,000 words.
- Whether the words on a Personal Word List are stored as uppercase or lowercase letters does not matter. For example, if “xerox” is stored in the Personal Word List, then *Validator* will not highlight “XEROX” as an error.
- When you add a word to a Personal Word List, add the plural form as well. For example, if you add “bus” and “cat,” also add “busses” and “cats.” (Of course, both “bus” and “cat” are already in the *Validator* dictionary.)
- You can instruct *Validator* not to check the Personal Word List on a disc by simply changing the name of the Personal Word List document to a name other than PWL. (*Validator* will create another Personal Word List and name it PWL when you proofread.)
- Like any other document, you can delete a Personal Word List from the disc index.
- Like any other document, you can copy a Personal Word List from one disc to another.

Editing and Printing Personal Word Lists

When you add words to the Personal Word List during Pass 2, *Validator* automatically places each word at the left margin. You can add other words and you can rearrange these words in any way you wish. The only requirement is that every word be followed by a blank space.

Validator always opens the Personal Word List (PWL) document with the standard format settings. You may change any of the standard format settings. However, *Validator* ignores the page layout settings (top margin, bottom margin, and paper size) when words are being added during Pass 2. Therefore, you should always paginate the Personal Word List (PWL) document before printing it.

Some Reasons to Use Personal Word Lists

Use Personal Word Lists to tailor *Validator* to your work needs. Most often, you will add proper nouns, technical terms, abbreviations, and acronyms.

Proper Nouns

You may often type the same personal names. For example, you may often type “Maria Martinson, Vice-President of Marketing.” Since the proper nouns “Maria” and “Martinson” are not in the *Validator* dictionary, *Validator* will highlight them as errors. If you add “Maria” and “Martinson” to a Personal Word List, *Validator* will no longer highlight them as errors.

Technical Terms

For example, if you work in a medical office, you may type terms such as “thoracic,” “inguinal,” etc. Since these terms are not in the *Validator* dictionary, *Validator* will highlight them as errors. If you add these terms to a Personal Word List, then *Validator* will no longer highlight them as errors.

Abbreviations and Acronyms

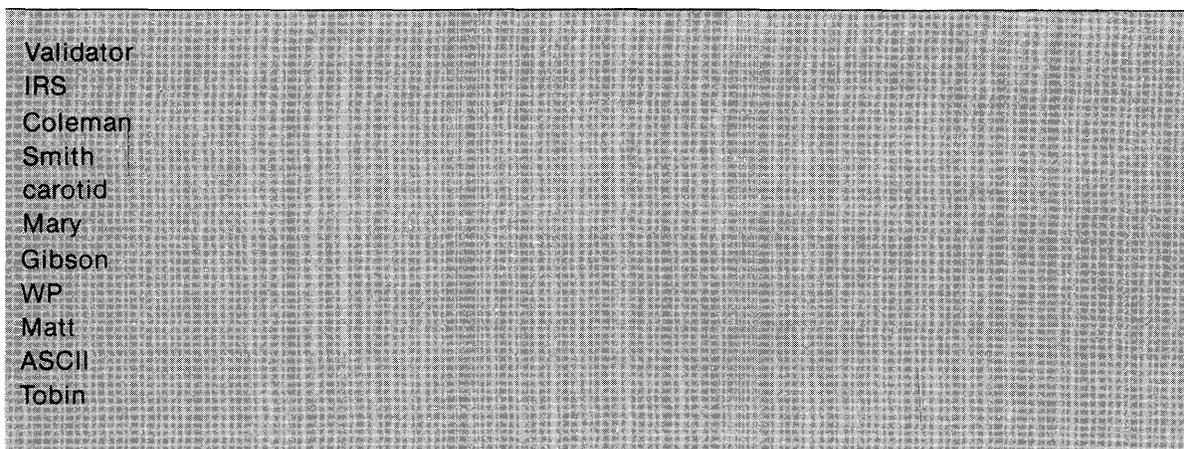
You may often type the same abbreviations and acronyms. For example, you may type “Pol. Sci.” as an abbreviation for “Political Science,” “HUD” as an acronym for “Housing and Urban Development,” or “AMA” as an acronym for the “American Medical Association.” You can add such frequently used abbreviations and acronyms to a Personal Word List.

Creating a Personal Word List Library

As you proofread, you may find that you need different Personal Word Lists for different kinds of documents. For example, when you proofread documents for Marketing, you may need a Personal Word List that contains the names of regional sales managers. When you proofread documents for Accounting, you may need a Personal Word List that contains billing addresses. To handle these different needs, develop a Personal Word List Library.

To continue with our example, on the disc that contains your Personal Word List Library you might store two or more Personal Word Lists: one named “MarketingPWL” and one named “AccountingPWL.” Then, before you proofread documents for Marketing, you would copy “MarketingPWL” onto the document disc and name it PWL.

A Sample Personal Word List



Validator
IRS
Coleman
Smith
carotid
Mary
Gibson
WP
Matt
ASCII
Tobin

5

WORDS, “NON-WORDS,” AND ERRORS

During Pass 1, *Validator* tries to find each word in the dictionary or the Personal Word List. However, *Validator* considers some groups of characters “non-words,” and does not check them. This section describes how *Validator* defines words, “non-words,” and errors.

Words

Validator defines a word as a group of characters enclosed within “separators.” A separator is a space, a format block, a punctuation mark, or a carrier return. This group of characters must begin with a letter (uppercase or lowercase). A group of characters that begins with a letter but includes a numeral is also a word (for example, R2D2).

One Word

a
R2D2
Joseph
don't

Two Words

You are
The space is a separator.
c/o
The / is a separator.
now. He
The . is a separator.

A single apostrophe, a single numeral from 0 through 9, or a single letter is *not* a separator.

A group of characters that begins with an apostrophe is a word ('til).

If a word ends in 's (boy's), *Validator* defines as a word only the characters *before* the apostrophe (boy).

Hyphens As Separators

There are three kinds of hyphens:

- Dash

Use **CODE** + the hyphen key.

You type a dash when you do not want the word to be split during reformatting (for example, 203-348-2099).

A dash is a separator.

- Required hyphen

Use the hyphen key.

You type a required hyphen when you do not want the hyphen to be dropped during reformatting (for example, mother-in-law).

A required hyphen is a separator.

- Non-required hyphen

You enter a non-required hyphen by typing **CODE + 0** during reformatting.

A non-required hyphen divides a word at the end of a line and may be dropped during reformatting.

A non-required hyphen is *not* a separator.

Non-Words

A group of characters is a “non-word” if it is a separator, if it is a code symbol, if it has more than 25 characters, or if it begins with a numeral. *Validator* does not check a “non-word.” It skips over a “non-word” and does not highlight it as an error.

Non-Words

3D

1985

Antidisestablishmentarianism

Errors

Validator scans each page from separator to separator. It scans each group of characters between separators. If the characters between separators form a word, then *Validator* tries to match the word with a word in the 100,000-word dictionary or in the Personal Word List. If it cannot find a match, it identifies the word as an error.

6

PROMPTS AND ERROR MESSAGES

Prompts

Here are the routine messages that *Validator* displays from time to time.

While Adding the Validator Software to the System Disc

LOADING--PLEASE WAIT

INSERT THE DISC TO BE CREATED OR MODIFIED--THEN ACCPT.

RECORD OPTIONS/UTILITIES ON SYSTEM DISC?

RECOVERING DISC SPACE--PLEASE WAIT

CREATING SYSTEM DISC--PLEASE WAIT

REMOVE MASTER DISC

INSERT NEXT MASTER DISC--ACCP TO CONTINUE

CHECKING OPTIONS/UTILITIES--PLEASE WAIT

ADD OPTIONS/UTILITIES FROM ANOTHER DISC?

CONTINUE USING MASTER DISC?

INSERT SYSTEM DISC IN RIGHT STATION--CONTINUE?

MODIFYING SYSTEM DISC--PLEASE WAIT

MODIFICATIONS COMPLETE--PRESS MOVE OR RESTART

INSERT MASTER DISC IN LEFT STATION--CONTINUE?

COPYING DICTIONARY FILES--PLEASE WAIT

COPY COMPLETE--PRESS RESTART

PRESS RESTART

SELECT OPTION

While Proofreading a Document

REMOVE SYSTEM DISC--INSERT DICTIONARY DISC CONTINUE?

PERSONAL WORD LIST IS 00% FULL

WORDS PROCESSED: 0 WORDS NOT FOUND: 0

WORDS PROCESSED: 0 WORDS NOT FOUND: 0 CONTINUE?

INSERT DISC (SYSTEM DISC)

VALIDATIONS REMAINING ##--CONTINUE?

Error Messages

Here are the messages that indicate a problem, a description of the problem, and a suggested solution:

ACTIVE LIST EMPTY

Problem. You have touched **CODE + 6** and there are no documents in the Active List.

Solution. Touch **STOP** and move the document you want to proofread to the Active List and touch **CODE + 6** again.

CANNOT CONTINUE — CHECK DOCUMENT

Problem. Either something is wrong with one of your documents or there is not enough room on the document disc.

Solution. Insert the system disc. Press **RESTART (#1)** and then check the document or copy the document onto a disc that has more free sectors than the disc you were using and try again.

If you get the same message, follow the steps suggested under **DISC READ/WRITE ERROR**.

DICTIONARY DISC ERROR

Problem. You did not insert the *Validator* master disc when instructed to insert the dictionary disc at the beginning of Pass 2.

Solution. Remove the disc and insert the proper dictionary disc. Then press **ACCPT** to continue.

DISC READ/WRITE ERROR

Problem. Something is wrong with the document that you are proofreading, with the PWL document, the dictionary disc, or the system disc.

Solution. Try again. (This could be a temporary problem.)

If you get the same message, try duplicating the document you are proofreading onto a different disc and then proofread the document.

If you get the same message, try making a new system disc. Then try again.

If you still get the same message, try the Reconstruct Utility or call your Xerox representative. You may have a hardware problem.

PERSONAL WORD LIST OVERFLOW

Problem. You have accumulated more than 2,000 words in the Personal Word List on the document disc. However, Passes 1 and 2 will continue as normal.

Solution. After you finish Pass 2, either delete some words from the PWL on the document disc, create a new PWL, or copy the document to a disc with fewer words in its Personal Word List.

7

UNLOCKING THE PHOENIX VERSION OF VALIDATOR

As you know from Part 2, the Phoenix version of *Validator* allows you to validate a specified number of documents and then it locks out *Validator* from the system disc. You can modify your *Validator* master disc and your system disc by inputting a password. You should not attempt to unlock *Validator* unless you have received a password from Xerox. This unlocks the *Validator*.

Double-Sided and Single-Sided Discs

The instructions for unlocking the *Validator* software from the system disc vary slightly depending on whether your 860 uses double-sided or single-sided disc drives.

- If your 860 uses double-sided disc drives, you will have room on your system disc to hold both the *Validator* program and the 100,000-word dictionary. After you unlock *Validator*, you will be allowed to transfer the 100,000-word dictionary onto your system disc.
- If your 860 uses single-sided disc drives, you will be able to copy the *Validator* dictionary onto a blank initialized disc. After you unlock *Validator*, you will be allowed to transfer the 100,000-word dictionary onto a blank initialized disc.

Before You Begin

For this procedure, you need the 6.2 or 6.3 Word Processing master disc for your 860, the *Validator* master disc, and your system disc with the *Validator* software on it. (If your 860 uses single-sided discs, you will also need an initialized disc.)

- Make sure you are using the *Validator* master disc on the correct 860.
- Make sure that there are no discs in the controller and that each disc (the Word Processing master disc, the *Validator* master disc, the system disc with the Phoenix version of *Validator* on it; and, on 860's with single-sided disc drives, a blank initialized disc) is write-protected.

The Procedure

1. Insert the *Word Processing* master disc in the *right* station.
2. Turn on the 860. (If it is already on, press **RESTART**.)

The 860 displays the message:

XEROX

Next, the 860 displays the message:

LOADING--PLEASE WAIT

Then, the 860 displays the message:

INSERT THE DISC TO BE CREATED OR MODIFIED--THEN ACCPT.

3. Insert the system disc with the Phoenix version of *Validator* on it into the *left* station and press **ACCPT**.

The 860 displays the Disc Creation and Modification page and highlights the DATE FORMAT line. The Command Line prompts you to ENTER DATE FORMAT.

```

                                ENTER DATE FORMAT
-----
LEFT: SYSTEM FORMAT                                RIGHT #####
DATE FORMAT:                                     MM/DD/YY
DATE:                                             MM/DD/YY
SYSTEM DISC NAME:                               SYSTEM DISC
MACHINE SERIAL NUMBER:                          ### #####
CONFIGURATION:
DISPLAY                                           -FULL PAGE
DISC TYPE                                         -SINGLE SIDED
PRINTER                                           -STANDARD
PRINTER ACCESSORY                               -NONE
SHARED PRINTER INTERFACE                        -NONE
COMMUNICATIONS MODE                             -NONE

PROCEDURE:
COPY ENTIRE MASTER DISC TO SYSTEM DISC
SELECT OPTIONS OR UTILITIES TO BE COPIED
ADD OPTIONS/UTILITIES FROM ANOTHER DISC
REPLACE CONFIGURATION

```

4. Use **LINE** to highlight DATE and then type today's date.

5. Use **LINE** to highlight the procedure:

ADD OPTIONS/UTILITIES FROM ANOTHER DISC?

Then press **ACCPT**. The 860 displays the message:

REMOVE MASTER DISC

6. Remove the Word Processing master disc.

The 860 displays the message:

INSERT NEXT MASTER DISC--ACPT TO CONTINUE

7. Insert the *Validator* master disc into the right station and press ACCPT.

After a few seconds, the 860 displays the message CHECKING OPTIONS/UTILITIES—PLEASE WAIT. Then it displays the Options and Utility Selection page. The page lists SPELL CHECK on the left of the screen and the system disc software on the right:

OPTIONS AND UTILITY SELECTION					
MASTER DISC: VALIDATOR			SYSTEM DISC: VAL SYS		
OPTION & UTILITY NAMES	REVISION LEVEL	SECTORS	OPTION & UTILITY NAMES	REVISION LEVEL	SECTORS
SPELL CHECK	H2.500	15	OPERATING SYSTEM	H6.200	145
			WORD PROCESSING	H6.200	242
			INITIALIZE	H6.200	14
			DUPLICATE	H6.200	13
			RECONSTRUCT	H6.200	18
			RENAME	H6.200	11
			BACKUP INDEX	H6.200	19
			CONVERT	H6.200	62
			RECOVER	H6.200	15
			SPELL CHECK	H2.500	10

In the Command Line, the 860 displays the message:

RECORD OPTIONS/UTILITIES ON SYSTEM DISC?

8. Press STOP to remove the message RECORD OPTIONS/UTILITIES ON SYSTEM DISC?

The 860 then highlights SPELL CHECK.

9. Press MARK to select the option SPELL CHECK in the left column.

If the 860 did not highlight SPELL CHECK, then use **LINE** to highlight it. Then press **MARK**.

The 860 displays the message:

CHECKING OPTIONS/UTILITIES--PLEASE WAIT

Then the message clears, the 860 highlights SPELL CHECK in the right column and displays the message:

DELETE OBSOLETE OPTIONS/UTILITIES FROM SYSTEM DISC?

10. Press ACCPT.

The 860 deletes the old version of *Validator* and begins to add the new *Validator* software to the system disc.

It first displays the message:

RECOVERING DISC SPACE--PLEASE WAIT

Then it displays the message:

CREATING SYSTEM DISC--PLEASE WAIT

When the 860 has finished adding the *Validator* software to the system disc, it displays this message:

ADD OPTIONS/UTILITIES FROM ANOTHER DISC?

11. Press STOP.

The 860 displays the message:

CONTINUE USING MASTER DISC?

12. Press STOP.

The 860 displays the message:

REMOVE MASTER DISC

13. Remove the *Validator* master disc from the right station.

The 860 displays the message:

PRESS RESTART

14. Remove the system disc from the left station and insert it into the right station.

15. Press RESTART.

The 860 displays the message:

LOADING--PLEASE WAIT

Then it displays the System Disc Page and the message:

ENTER DATE

16. Type today's date.

17. Use LINE to highlight SPELL CHECK and then press ACCPT.

The 860 displays the message:

INSERT SYSTEM DISC IN RIGHT STATION--CONTINUE?

18. Press ACCPT. (The system disc is already in the right station.)

The 860 displays the message:

MODIFYING SYSTEM DISC--PLEASE WAIT

Then it displays the message:

INSERT MASTER DISC IN LEFT DRIVE--CONTINUE?

19. Insert the *Validator* master disc into the left station and press ACCPT.

The 860 displays the message:

ENTER VALIDATOR UNLOCKING CODE:

20. Type your unlocking code. Make sure the shift-lock key is *not* on. You may use the backspace key to correct mistakes. When you are sure you have typed the correct unlocking code, press ACCPT. The 860 displays the message:

MODIFICATIONS COMPLETE--PRESS COPY OR RESTART

21. Press COPY.

You press **COPY** to copy the 100,000-word *Validator* dictionary from the *Validator* master disc either to the system disc or to an initialized disc.

The 860 displays the message:

INSERT DESTINATION DISC IN RIGHT DRIVE--CONTINUE?

22. Insert the disc(s).

Insert the *Validator* master disc into the *left* station.

- If your 860 uses single-sided discs, then remove the system disc from the right station and insert a newly *initialized* blank disc.
- If your 860 uses double-sided discs, then leave the system disc in the right station.

23. Press ACCPT.

The 860 copies the *Validator* dictionary from the *Validator* master disc to the new disc in the right station (either the system disc or the newly initialized disc). As the 860 copies the dictionary, it displays the message:

COPYING DICTIONARY FILES--PLEASE WAIT

When it has finished copying the dictionary, it displays:

XEROX

24. Remove the *Validator* master disc from the left station.

- If your 860 uses single-sided discs, then remove the disc from the right station and label it "Dictionary." Then insert the system disc into the right station.
- If your 860 uses double-sided discs, then just leave the system disc into the right station.

25. Put the *Validator* master disc away for safekeeping.

26. Press RESTART to load the software from your system disc as you normally do.

The *Validator* software is now installed on your system disc.

- If your 860 uses single-sided discs, then the *Validator* dictionary is now copied onto your dictionary disc.

- If your 860 uses double-sided discs, then the *Validator* dictionary is now copied onto your system disc.

8

CREATING A NEW SYSTEM DISC

This section tells you how to create a system disc. It is included here for your convenience if you decide to create a new system disc before adding the *Validator* software.

Before You Begin

For this procedure, you will need either the 6.2 or 6.3 Word Processing master disc for your 860 and an initialized disc. *Validator* is compatible only with the 6.2 and 6.3 word processing releases.

Make sure there are no discs in the controller, and that each disc (the Word Processing master disc and the initialized disc) has the write-protect-notch covered.

The Procedure

1. **Insert the word processing master disc into the *right* station.**
2. **Turn on the 860.** (If it is already on, press **RESTART**.)

The 860 displays the message:

XEROX

Next, the 860 displays the message:

LOADING--PLEASE WAIT

Then, the 860 displays the message:

INSERT THE DISC TO BE CREATED OR MODIFIED--THEN ACCPT.

3. **Insert an initialized disc into the *left* station and press **ACCPT**.**

The 860 displays the Disc Creation and Modification page and highlights the **DATE FORMAT** line. The Command Line prompts you to **ENTER DATE FORMAT**.

```

                                ENTER DATE FORMAT

LEFT: SYSTEM FORMAT                                RIGHT #####

DATE FORMAT:                                MM/DD/YY

DATE:                                MM/DD/YY

SYSTEM DISC NAME:                                SYSTEM DISC

MACHINE SERIAL NUMBER:                                ### #####

CONFIGURATION:

DISPLAY                                - FULL PAGE (or PARTIAL PAGE)
DISC TYPE                                - SINGLE SIDED (or DOUBLE SIDED)
PRINTER                                - STANDARD (or WIDE BED or NONE)
PRINTER ACCESSORY                                - NONE (or AUTOMATIC PAPER FEEDER)
SHARED PRINTER INTERFACE                                - NONE (or YES)
COMMUNICATIONS MODE                                - NONE (or YES or ETHERNET)

PROCEDURE:
COPY ENTIRE MASTER DISC TO SYSTEM DISC
SELECT OPTIONS OR UTILITIES TO BE COPIED
ADD OPTIONS/UTILITIES FROM ANOTHER DISC
REPLACE CONFIGURATION

```

4. Use the first four lines of the Disc Creation and Modification page to provide the system disc with information about your system.

If you want, change the DATE FORMAT.

Use **LINE** to highlight DATE and type today's date.

Use **LINE** to highlight SYSTEM DISC NAME and type **VAL SYS DISC**. (You can give the system disc any name you want.)

Use **LINE** to highlight MACHINE SERIAL NUMBER and type the serial number of your 860.

5. Use the next six lines to provide the new system disc with information about the configuration of your 860.

Use **LINE** to highlight DISPLAY.

The 860 displays in the Command Line:

```
                                ENTER SYSTEM CONFIGURATION
```

Highlight each option in turn and use **CHAR** to display the correct setting. (For more information about the system configuration options, see the *860 Reference Manual*.)

6. After you have selected the final configuration option (COMMUNICATIONS MODE), press **LINE** to highlight the procedure:

```
                                COPY ENTIRE MASTER DISC TO SYSTEM DISC
```

Then press **ACCPT**.

The 860 displays in the Command Line:

RECORD OPTIONS/UTILITIES ON SYSTEM DISC?

7. Press ACCPT.

The 860 copies the word processing master disc software onto your new system disc. The 860 displays the message:

RECOVERING DISC SPACE--PLEASE WAIT

Next the 860 displays the message:

CREATING SYSTEM DISC--PLEASE WAIT

When the 860 has finished adding the master disc software to the new system disc, it displays the message:

REMOVE MASTER DISC

You have now created a new system disc and you are ready to add the *Validator* software to it. (See Part 2.)

INDEX

- abbreviations 15
- acronyms 15
- Active List 1, 7, 8, 9, 11, 12, 13
- Active List, PWL not on 13
- ACTIVE LIST EMPTY 20
- Activity page 7, 8
- ADD OPTIONS/UTILITIES FROM
 - ANOTHER DISC? 4, 5, 19, 22, 24
- adding *Validator* to your system disc 3
- adding words to Personal Word List 10, 13, 19
- apostrophe at beginning of a word 17
- apostrophe, not a separator 17
- apostrophe-S ('s) 17

- background function during proofreading 12
- backup index 13
- begins with a numeral 18

- CANNOT CONTINUE--CHECK DOCUMENT 20
- carrier return, as a separator 17
- change standard format settings 14
- CHECKING OPTIONS/UTILITIES--
 - PLEASE WAIT 4, 5, 19
- checklist, pre-proofreading 7
- CODE-6 7, 11, 12, 20
- CODE and RPLCE 10
- CODE and SEARCH 9, 10
- code symbol as a "non-word" 18
- CONTINUE? 11
- CONTINUE USING MASTER DISC? 19
- COPY ENTIRE MASTER DISC TO
 - SYSTEM DISC 28
- copy Personal Word List 14
- Copy *Validator* dictionary 19
- COPYING DICTIONARY FILES--
 - PLEASE WAIT 19, 25
- correct, errors 9
- count, of words processed 8
- counter, for Phoenix version 6
- creating a new system disc 3, 21, 27
- creating a Personal Word List 13
- creating a Personal Word List Library 15
- CREATING SYSTEM DISC--
 - PLEASE WAIT 5, 19, 24, 29

- dash as a separator 17
- Date Format line 3
- delete 9
- delete, Personal Word List 14
- DELETE OBSOLETE OPTIONS/UTILITIES FROM
 - SYSTEM DISC? 23
- dictionary, transferring to system disc 3
- DICTIONARY DISC ERROR 20
- Disc Creation and Modification page 3, 22, 27, 28
- DISC READ/WRITE ERROR 20
- diskettes, double-sided 21, 25, 26
- diskettes, single-sided 21, 25
- document disc 7
- double-sided diskettes 21, 26

- EDIT document 7
- EDIT document, first in Active List 9, 11, 12
- editing a document 10
- editing and printing Personal Word Lists 14

- edit reformat 7
- ENTER DATE 6, 24
- ENTER DATE FORMAT 3, 22, 27
- ENTER SYSTEM CONFIGURATION 28
- ENTER VALIDATOR UNLOCKING CODE 25
- error, go to next 10
- error messages 20
- errors 2, 18
- errors, correct 9
- errors, if no 8

- first page with error, display 9
- foreground operation 11
- format, edit reformat 7
- format block, as a separator 17
- format settings, change 14
- format settings, standard 14
- free sectors 7
- full Personal List 8

- grammatical mistakes 2

- highlight, next error 9, 10
- hyphen key 18
- hyphen, non-required 18
- hyphens as separators 17

- incorrect word usage 2
- insert 9
- INSERT DESTINATION DISC IN RIGHT DRIVE--
 - CONTINUE? 25
- INSERT DISC (name of system disc) 9, 19
- INSERT DISC (name of system disc)--CONTINUE? 11
- INSERT MASTER DISC IN LEFT DRIVE--
 - CONTINUE? 6, 24
- INSERT MASTER DISC IN LEFT STATION--
 - CONTINUE? 19
- INSERT NEXT MASTER DISC--
 - ACCPY TO CONTINUE 4, 19
- INSERT SYSTEM DISC IN RIGHT STATION--
 - CONTINUE? 6, 19
- INSERT THE DISC TO BE CREATED OR
 - MODIFIED--THEN ACCPY 3, 19, 22
- Instruction Block, VALIDATOR 7
- instruction book, new 26

- letter, not a separator 17
- LOADING--PLEASE WAIT 3, 6, 9, 11, 19, 22, 24, 27
- loading *Validator* 3
- lock, to 860 3

- master disc 1, 3, 7, 21
- MODIFICATIONS COMPLETE--PRESS COPY
 - OR RESTART 25
- modify, master disc 21
- modify, Phoenix version 21
- modify, system disc 21
- MODIFYING SYSTEM DISC--
 - PLEASE WAIT 6, 19, 24

- next error, highlight 9, 10
- no errors, during Pass 1 8
- non-words, definition of 18
- NOT FOUND 10

number of validations	6
number of validations remaining (Phoenix version)	6, 8
numeral, part of a word	17
numeral, beginning of a "non-word"	18
numeral, not a separator	17
Options and Utility Selection page overview, an	4, 23 1
PWL (Personal Word List)	13
page layout, settings	14
paginate, Personal Word List	14
Pass 1	1, 7, 8
Pass 2	1, 9, 10, 11
password, to unlock program	1, 6, 21
Personal Word List	2, 10, 13
add word to	10, 13
capacity	14
change name of	14
copy	14
creating a	13
delete	14
don't check	14
editing	14
how full	8
library	15
paginate	14
plural words	14
printing	14
reasons to use	14
sample	15
two or more	15
PERSONAL WORD LIST IS % FULL	8, 11, 19
PERSONAL WORD LIST OVERFLOW	20
Phoenix	1
Phoenix counter	6
Phoenix instruction book	26
plural forms of words	14
pre-proofreading checklist	7
PRESS RESTART	6, 19, 24
printing, while proofreading	12
prompts	19
proofread, getting ready to	7
proofreading and printing simultaneously	12
proofreading another document	12
proofreading speed	14
proofreading, stop	10
proper nouns	14
punctuation, as separator	17
queue documents for printing	12
queue documents for verification	12
RECORD OPTIONS/UTILITIES ON SYSTEM DISC?	5, 19, 23, 29
RECOVERING DISC SPACE--PLEASE WAIT	5, 19, 24, 29
remaining number of validations (Phoenix version)	6
REMOVE MASTER DISC	4, 6, 19, 22, 24
REMOVE SYSTEM DISC--INSERT DICTIONARY DISC	8, 11, 19
required hyphen, as separator	18
running count of words processed	8
separators	17
single apostrophe at beginning of a word	17
single apostrophe, not a separator	17
single letter, not a separator	17
single numeral, not a separator	17

single-sided diskette	21, 25
skip, remaining occurrences of word	10
skip Pass 1	11
skip, highlighted word	10
space, as separator	17
speed of proofreading	14
SPELL CHECK	4, 5, 6, 23, 24
standard format settings	14
Stop, proofreading	10
STORE	10
store revised document	10
strikeover	9
system disc	1, 21
system disc, creating a new	27
System Disc page	6, 24
technical terms, in PWL	14
transfer dictionary to system disc	21
unconventional word usage	2
unlock program, password	1, 6, 21
unlocking code	25
upper or lowercase letter as separator	17
upper or lowercase letters	2, 14
VALIDATIONS REMAINING: ##--	
CONTINUE?	8, 11, 19
Validator	1
an overview	1
how a word is defined	17
loading	3
master disc	1
Personal Word List	13
Phoenix version	1
system disc	1
words disregarded by	18
word processing functions available	
with Validator	9
Word Processing master disc (6.2 or 6.3)	3, 21, 27
word processing, editing with	9
word, definition of	17
WORDS PROCESSED: ##	
WORDS NOT FOUND: ##	8, 19
WORDS PROCESSED: ##	
WORDS NOT FOUND: ## CONTINUE?	8, 19
XEROX	3, 21, 25, 27

Xerox Corporation / 1341 West Mockingbird / Dallas, Texas 75247

Specifications are subject to change without notice.

XEROX® and 860 IPS® are trademarks of XEROX CORPORATION.

XEROX